

MANITOBA) Order No.105/13
)
THE PUBLIC UTILITIES BOARD ACT) October 9, 2013

BEFORE: Susan Proven, P.H.Ec., Acting Chair
Regis Gosselin, B.A., MBA, CGA, Chairman

TOWN OF LAC DU BONNET
WATER AND SEWER UTILITY
COST ALLOCATION METHODOLOGY APPROVAL

Summary

By this Order, the Public Utilities Board (Board) approves the application for approval of the Cost Allocation Methodology made by the Town of Lac du Bonnet (Town).

This methodology must be applied consistently in the future and can only be varied with approval by the Board.

The Cost Allocation Methodology for the Town of Lac du Bonnet is varied as follows:

Personnel¹	Administration	Operating	
Council	20%	0%	annual indemnity
CAO	14%	0%	
Office Clerk 1	30%	0%	(1.0 hrs x 5 days x 52 weeks + 10 days x 7 hours x 4 quarters) / 1820 hours ²
Office Clerk 2	20%	0%	(2 days x 26pp x 7 hours) / 1820 hours ²
Office Cleaner	5% of total costs	0%	contract amount
Public Works Manager	0%	20%	292 hours / 1456
Public Works 1	0%	44%	915 hours / 2076
Public Works 2	0%	42%	1075 hours / 2561
Public Works 3	0%	1%	29 hours / 2272
Public Works 4	0%	7%	113 hours / 1635
Public Works 5	0%	20%	333 hours / 1628
Permanent Seasonal 1	0%	3%	41 hours / 1395
Permanent Seasonal 2	0%	1%	7 hours / 751
Seasonal			
Summer Seasonal 1		11%	38 hours / 349
Summer Seasonal 2		7%	24 hours / 344
Summer Seasonal 3		0%	
Meter Reader	100% of total costs	0%	

Regulatory			
PUB	0%	100%	
Water - Testing and WS	0%	100%	
Sewer - Environmental	0%	100%	
Audit/General legal	5% of total costs	0%	5% of these costs allocated to the Utility and all to admin.
Direct legal	0%	100%	
Office Costs			
General Office Costs	90%	10%	10% of total costs allocated to Utility and 90% and 10% allocated
General Office Contracts	90%	10%	10% of total costs allocated to Utility and 90% and 10% allocated
General Office Materials	90%	10%	10% of total costs allocated to Utility and 90% and 10% allocated
Equipment			
Vehicles (3 trucks)	0%	20%	
Volvo Loader	0%	10%	
Cabota Snow blower	0%	14%	
John Deer Loader	0%	37%	
3 Point Hitch/mower	0%	5%	
Building			
Shop/yard	0%	10%	10% of yearly costs

Notes:

1. Where applicable includes salaries and benefits
2. 7.0 hours x 5 days x 52 = 1820 hours

Application

In Board Order No. 46/13 the Board ordered the following:

"The Town of Lac du Bonnet will resubmit their cost allocation methodology for administrative costs supporting rationale on or before September 30, 2013."

The Town submitted their proposed cost allocation methodology, along with a study prepared by the Town's Consultant, on September 3, 2013.

The Board has reviewed the proposed allocations and finds them to be reasonable.

Board decisions may be appealed in accordance with the provisions of Section 58 of *The Public Utilities Board Act*, or reviewed in accordance with Section 36 of the Board's Rules of Practice and Procedure.

IT IS THEREFORE ORDERED THAT:

1. The Cost Allocation Methodology as applied for by the Town of Lac du Bonnet BE AND IS HEREBY APPROVED.

Fees payable upon this Order - \$150.00

THE PUBLIC UTILITIES BOARD

"SUSAN PROVEN, P.H.Ec."
Acting Chair

"JENNIFER DUBOIS, CMA"
Acting Secretary

Certified a true copy of
Order No. 105/13 issued by
The Public Utilities Board

Acting Secretary