Manitoba Public Insurance Information Technology Benchmark (FY 2020-2021)

Preliminary Findings and Recommendations Report

Version 2.0 (FINAL) 22 July 2022

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MANITOBA PUBLIC INSURANCE

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August 2, 2022 Version History

| Version | Date | Details |
|---------|--------------|---|
| V1.0 | 8 July 2022 | First version delivered to MPI (Working Draft) |
| V2.0 | 22 July 2022 | Corrections to dates within the footer and version history Page 12: Updates to indicate project NOVA costs are now included Page 22: Corrected table data Page 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32: Updates to indicate project NOVA costs are now included |

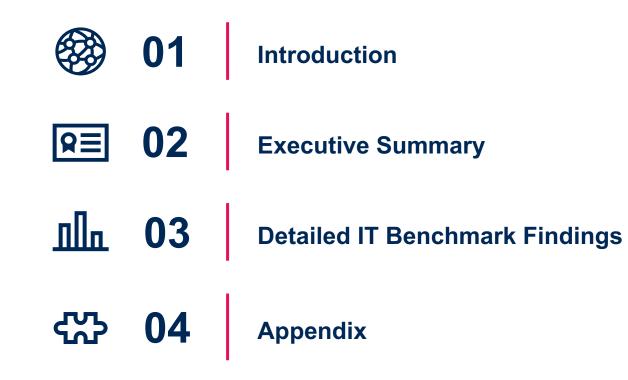


August 2, 2022 **Purpose of this Report**

- This reports contains the final version of the findings and recommendations resulting from the analysis conducted as part of the Gartner / Manitoba Public Insurance (MPI) Annual IT Benchmark for FY 2020-2021
- The report contains an executive summary of the findings and recommendations, substantiation of the findings and details for the implementation of the recommendations









1. Introduction





Levels of investment in IT must be in balance with value derived by the business: There is a cost to maturing IT Service Management Processes

Investments in IT

- IT Personnel
- Contractors
- Hardware
- Software
- Facilities
- Managed Services



Value Delivered

- Mature IT Service Management Processes
- Satisfied business stakeholders and end users
- Reduced risk
- Progress towards business outcomes
- Profitability *

 (Applicable for commercial peers; not for MPI)

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*Since MPI is a Crown Corporation, it does not aim to maximize profitability; thus profitability may be a less applicable measure of value delivered

*Within the current and previous benchmark peer groups, a trend was found that higher levels of profitability are typically achieved for firms with higher levels of IT Spending per employee

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Gartner's Point of View on the insurance industry

Continuous market change requires longer vision and greater agility than ever for insurance CIOs.

- Current and future projected industry disruption make it imperative that P&C and life insurers adopt business composability in order to respond to volatile conditions and win in the future. On average, companies with high business composability report higher overall business performance.
- Business composability is a relatively new concept in insurance, with only 8% of CIOs reporting having in place enterprise strategies for the three elements: composable thinking, composable business architecture and composable technologies. On average, the industry is moderate across all three, especially technologies and thinking.
- Insurers are not investing in the technical underpinning needed for business composability, with their IT budget lagging in many regards. While they are increasing their investments in many technologies, some — such as AI and distributed cloud — are lagging.

Source: Gartner 2021



August 2, 2022 An Information Technology Benchmark was independently performed by Gartner for MPI (3rd benchmark in a series spanning 3 fiscal years)

The objectives of the IT benchmark are to:

- Establish a baseline of IT spending and staffing based on 2020/21 fiscal year data
- Compare IT spending and staffing levels with insurance industry peers
- Communicate the level of maturity of key IT domains within MPI relative to peers
- Identify the variances for areas that may have a potential for optimization
- Create a foundation for a continual change/ improvement program

Assumptions:

- This is the third iteration in a series of benchmarks that will provide year over year comparisons
- The benchmark uses an updated methodology for the analysis of spending and staffing and IT maturity, and comparisons with the previous benchmarks are limited to common metrics

Successful Outcome:

The benchmarking report provides a fact-based assessment for communicating IT performance within MPI and contributes to informing future budget, staffing and investment decisions.





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For the Information Technology Benchmark, MPI's current state was informed through three different workstreams

Work Streams



Spending and Staffing Benchmark

- Peer groups were selected based characteristics such as industry, size and geography.
- Enterprise-level benchmarks for IT spending and staffing were developed using 2019/2020 fiscal year data provided by MPI.
- Comparisons were made to the averages, 25th, and 75th percentiles of the peer group and MPI's previous year levels, where applicable.



IT Service Management Process Review (out of scope for this iteration)

- Evaluated IT domains include: Strategy & Execution, Applications, Data & Analytics, Enterprise Architecture, Infrastructure & Operations, Security & Risk, Program & Portfolio Management, Sourcing / Procurement, and Vendor Management.
- Service Management Processes were evaluated based on survey results and maturity levels were calculated and compared to peers and MPI's past year maturity level.
- Validation workshops for reviewing the assessment.



Stakeholder Analysis

- An interview was conducted with IT personnel.
- The interview was conducted to build a contextualized view towards MPI's strategy, processes, culture and past initiatives and were not used as part of the maturity assessment.



Benchmarking Approach - The recommendations contained in this report were developed in collaboration with MPI IT Management

Development Process

Benchmarking of IT Spending and Staffing

Discovery into the maturity of MPI's IT Service Management Processes

Interview with ITBT Management

Validation of Results with MPI



Spending, Staffing and Workload Data Collection and Analysis

Gartner benchmarking draws upon a deep repository of IT spending to identify factbased, optimization opportunities. For MPI, Gartner conducted an analysis of spending, staffing levels and IT workloads, comparing results with peer organizations.



IT Score Surveys

Gartner IT Score Surveys assess specific IT domains, by evaluating best practice activities performed in each function, and assigning a maturity level based on responses.

The IT Service Management Process Assessment was out of scope for this benchmark iteration.



Interviews with IT Management

Gartner's interview helped understand the context behind MPI's current capabilities, identify business challenges, uncover pain points, and pin-point critical success factors.



Workshops with MPI IT Management to Validate Recommendations

Recommendations are based on accurate information, and are actionable, attributable, measurable and prioritized accordingly.

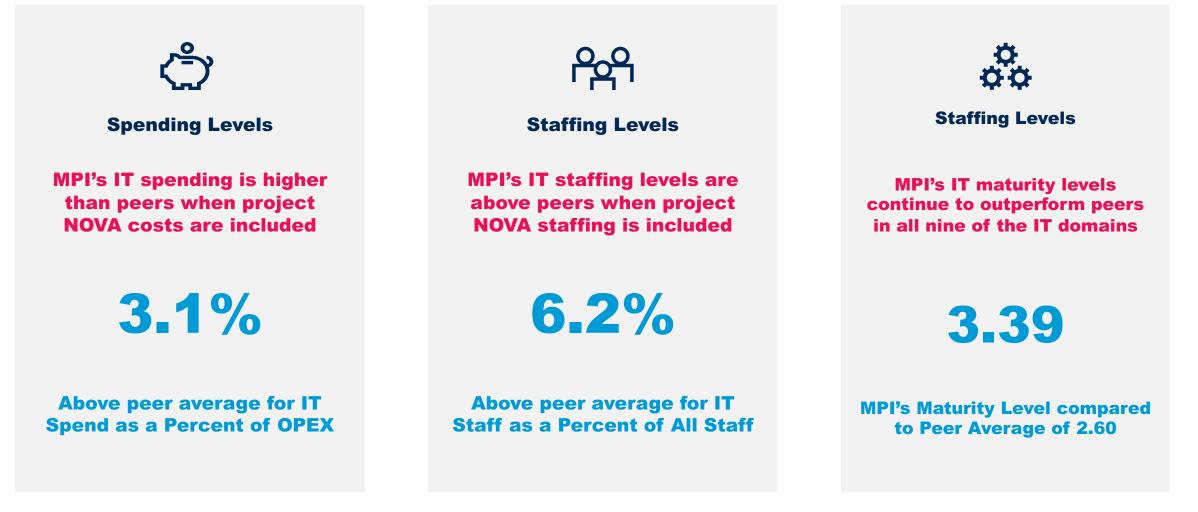


2. Executive Summary





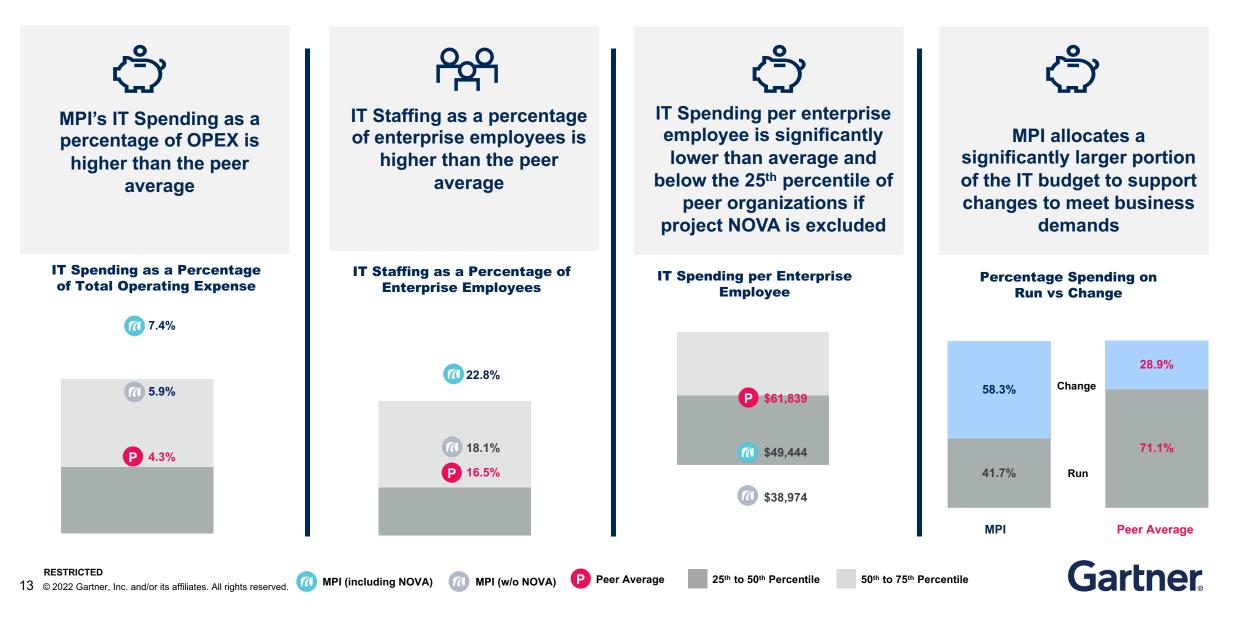
Gartner's Benchmarking Assessment Findings: MPI is investing significantly in digital transformation, resulting in an overall level of IT spending and staffing that is higher than peers





August 2, 2022

Excluding project NOVA investments, MPI's IT spending levels and staffing levels are within a normal range



August 2, 2022

The interview with IT management revealed that MPI continue to deal with COVID-19 challenges while continuing to drive digital modernization

1

MPI continues to plan for modernization of enterprise applications based on a user / customer centric design (Project NOVA) Efforts have been made to enable better use of cloud service providers through cloud strategy, cloud standards, vendor agreements and training

3.

MPI has taken steps to centralize IT budget planning and improve agility to dynamically direct funding to address changing business needs

4.

2.

Infrastructure initiatives include procurement of managed services and preparing for the use of cloud infrastructure





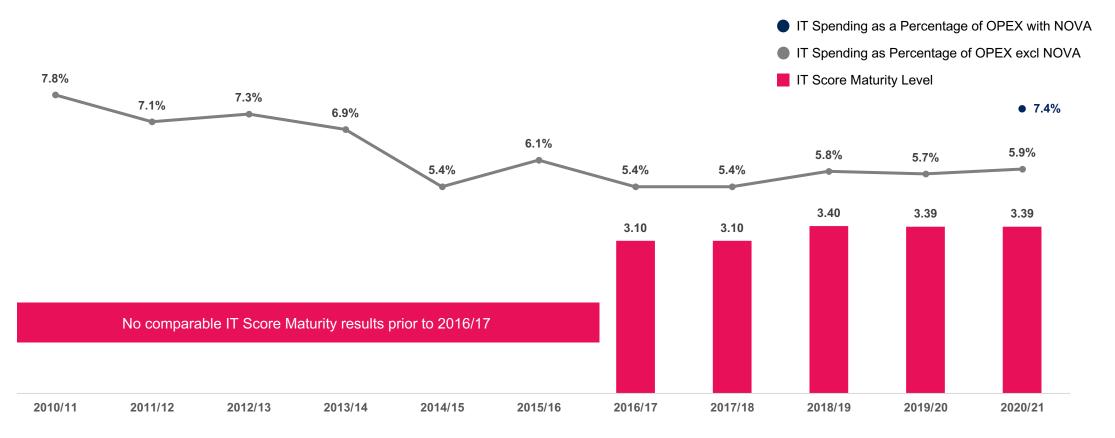
August 2, 2022 The previous recommendations on MPI's implementation roadmap are listed below:

| | Recommendation | Status |
|---|---|---|
| 1 | Conduct a skills assessment and create a workforce plan to address the new skills required within the IT organization | On track Training plans for each directorate created and submitted to HR Cloud skills determine to be an imperative |
| 2 | Ensure IT Financial Management facilitates priorities for investments across products and services and has flexibility to adjust to changing business plans | On Track IT budget centralized within a single director Agile business case process enables mid-cycle changes to funding allocation |
| 3 | Increase the scope of delivery of the integration strategy for applications and continue to document the APIs | On Track Integration CoE established Contractor engages to lead integration efforts |
| 4 | Integrate third-party risk management into the IT Security Governance, Risk and Compliance (GRC) processes | On Track Risk policies established Established recognition of the need to manage third party risk |
| 5 | Formulate a sourcing and vendor management approach for utilizing cloud-service providers | On Track Market for infrastructure service provide in progress Training on deal-making with cloud service providers |



Over recent years, MPI has demonstrated a stable trend of maintaining IT spending as a proportion of total business expenses, while maintaining IT service management maturity levels

IT Spending as a Percentage of Enterprise Operating Expense and IT Score Maturity Levels



Note:

- 1. 2021/21 Maturity was not assessed it was assumed to be the same as the previous year's assessment
- 2. Project NOVA costs were not included in previous IT budget submissions

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MPI is in a period of significant change as investments are made in changing the business by implementing new digital platforms

Investments in IT

- MPI's IT spending levels are higher than peers, but are within a typical range of spending excluding investments in digital modernization
- MPI's IT staffing levels are higher than peers, and are within a typical range
- MPI's IT spending per enterprise employee is lower and below the 25th percentile of peers when NOVA project personnel are excluded

Value Delivered

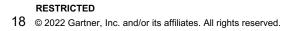
- MPI has entered the build stage for modernization of legacy applications
- MPI has adapted services to changing business requirements, has adopted agile application development processes and implemented product management
- IT service management processes are more mature than peer organizations in every domain
- MPI has reduced IT security and privacy risks

Previous investments in IT have yielded high levels of maturity in IT service delivery and recent investments have positioned MPI well to deliver on its modernization strategy. Gartner considers this to be a good level of progress for the year, especially when considering COVID-19 impacts and has no general concerns. MPI's IT management team continues to execute on continuous improvement initiatives and will consider recommendations provided by Gartner for inclusion in its roadmap.



3. Detailed IT Benchmark Findings







3.1 Spending and Staffing Benchmark Findings



Gartner's Spending and Staffing Benchmark compared MPI with industry peers

14 Insurance Industry Peers

Predominately firms which had automotive insurance business lines

Number of Peers by Revenue

- 5 of the same organizations were the same peers from the last year's benchmark
- Firm size range from 550 to 5900 full-time employees
- Benchmark data was taken for 2021

5 UK, 7% Canada, 14% 4 4 3 2 2 2 2 USA. 79% \$1B-\$2B \$500M-\$750M \$750M-\$1B \$2B-\$3B \$3B-\$6B Last Year's Current Benchmark Benchmark Peers Peers

Enterprise Metrics

| Metric | MPI (2019/20) | Current Peer Average | Last Year's Peer Average |
|---|------------------|-------------------------|-----------------------------|
| Number of Peers | - | 14 | 15 |
| Total Revenue | \$1,559.1 M | \$2,303.2 M | \$2,346.0 M |
| Total Operating Expense | \$1,196.8 M | \$1,979.4 M | \$2,130.2 M |
| Total Number of Employees | 1,801 | 2,106 | 1909 |
| Total Number of IT Employees (Including Contractors) | 410 | 269 | 319 |
| Total IT Operating and Capital Expenditure | \$89.0 M | \$104.5 M | \$104.2 M |



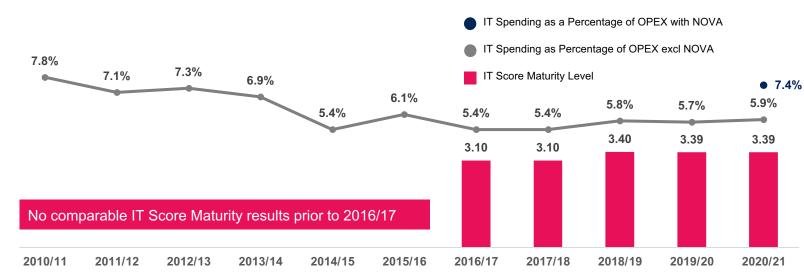
Geographic Profile

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August 2, 2022 General Rate Application, Part II Historical Trend on IT Spending and IT Score Maturity Levels

Over recent years, MPI has demonstrated a stable trend of maintaining IT spending as a proportion of total business expenses, while maintaining IT service management maturity levels

IT Spending as a Percentage of Enterprise Operating Expense and IT Score Maturity Levels



Observations:

IT spend as a percentage of enterprise operating expense was HIGHER in the current benchmark year compared to the previous year net of NOVA costs (5.9% vs 5.7%)

| | 2010/11 | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 |
|--------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Operating Expense | \$0.94 B | \$0.76 B | \$1.13 B | \$1.23 B | \$1.26 B | \$1.15 B | \$1.37 B | \$1.29 B | \$1.42 B | \$1.35 B | \$1.20 B |
| IT Expense (excl NOVA) | \$73.5 M | \$54.2 M | \$82.3 M | \$85.0 M | \$68.7 M | \$70.7 M | \$74.8 M | \$69.7M | \$82.5 M | \$77.4 M | \$70.2 M |
| IT Spending as Percentage of OPEX | 7.80% | 7.10% | 7.30% | 6.90% | 5.40% | 6.10% | 5.40% | 5.40% | 5.80% | 5.70% | 5.87% |
| IT Score Maturity Level | - | - | - | - | - | - | 3.1 | 3.1 | 3.4 | 3.39 | 3.39 |

Note:

1. 2021/21 Maturity was not assessed - it was assumed to be the same as the previous year's assessment

2. Project NOVA costs were not included in previous IT budget submissions

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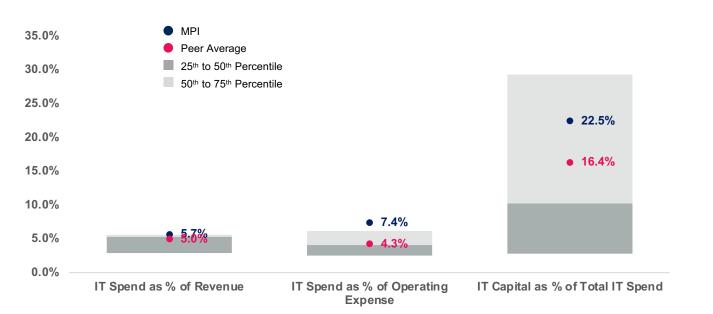
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August 2, 2022 IT Spending and IT Budget Allocation

MPI's IT spending allocation as a percentage of the enterprise's operating expenses is higher compared to peers

Enterprise IT Spending Metrics



| | MPI (2018/19) | MPI (2019/20) | MPI (2020/21) | Peer Average |
|--------------------------------------|------------------|------------------|------------------|-----------------|
| IT Spend as a % of Revenue | 5.20% | 5.10% | 5.71% | 5.03% |
| IT Spend as % of Operating Cost | 5.80% | 5.70% | 7.44% | 4.31% |
| IT Capital as % of Total IT Spend | 28.10% | 21.80% | 22.51% | 16.37% |

Observations:

- Project NOVA costs are included in MPI spending metrics
- MPI's IT spend as a percentage of the Enterprise's total operating expenses is higher compared to peer average (MPI: 7.4% vs 4.3%)
- MPI's allocation to IT capital was higher than the peer average (MPI: 22.5% vs 16.4%).
- MPI's IT Spend as a percentage of revenue is higher than peers (this metric is less relevant since MPI does not have a focus on maximizing profit)



August 2, 2022 IT Staffing per Employee

MPI has a lower number of IT employees as a percentage of total employees relative to peers

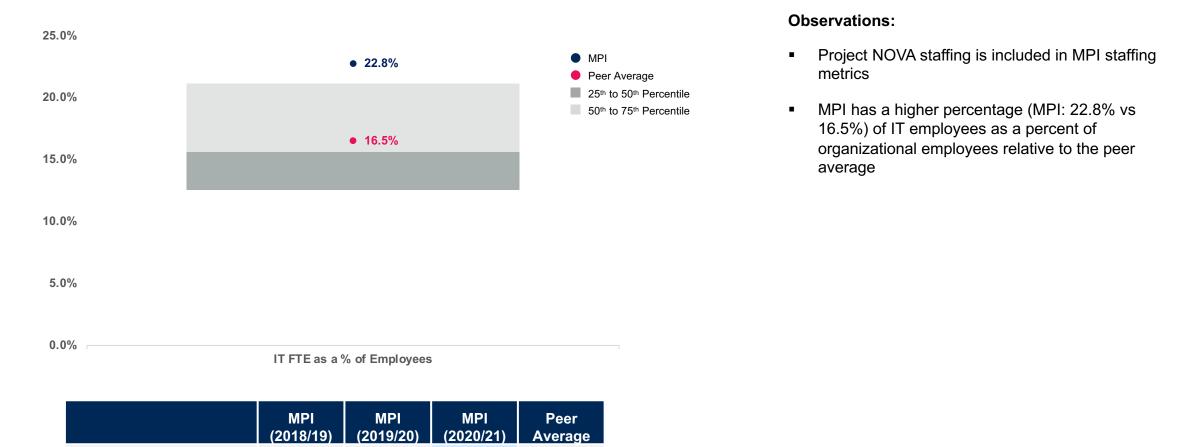
IT Staffing as a Percentage of Organizational Employees

18.4%

18.4%

22.8%

16.5%



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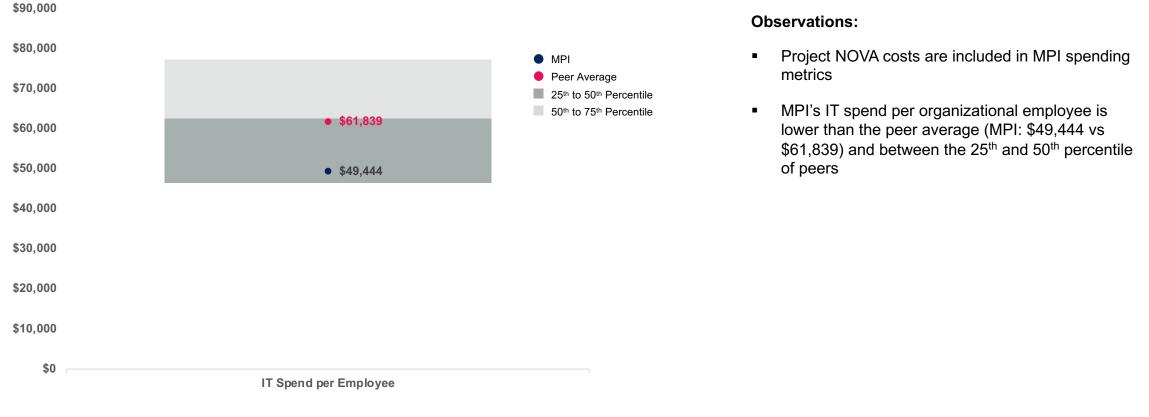
IT FTEs as a % of

Employees

August 2, 2022 IT Spending per Employee

MPI has a significantly lower IT cost per organizational employee relative to peers

IT Spending per Employee



| | MPI | MPI | MPI | Peer |
|-----------------------|-----------|-----------|-----------|----------|
| | (2018/19) | (2019/20) | (2020/21) | Average |
| Spending per Employee | \$46,613 | \$40,946 | \$38,974 | \$61,839 |



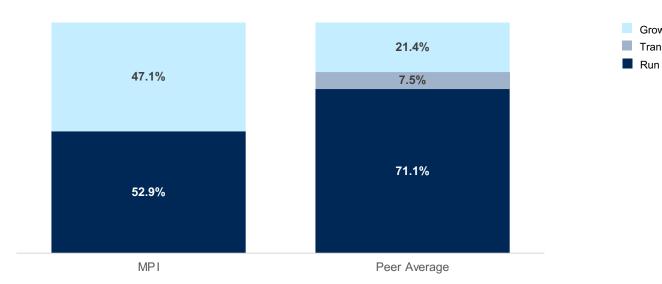
August 2, 2022 **'Run' vs 'Change' Spending Distribution**

ITBT allocates less to 'Running' IT compared to peers and more budget to changing IT

Grow

Transform

Run, Grow & Transform Spending



| Spending Distribution | MPI (2018/19) | MPI (2019/20) | MPI (2020/21) | Peer Average |
|-----------------------|------------------|------------------|------------------|-----------------|
| Run | 57.0% | 64.7% | 52.9% | 71.1% |
| Change | | | | |
| (Grow + Transform) | 43.0% | 35.3% | 47.1% | 28.9% |

Observations:

- Project NOVA costs are included in MPI spending metrics (categorized as 100% allocation towards transforming the business)
- MPI's IT spending allocation to 'Change' initiatives (i.e. Grow) is higher than the peer average (MPI: 47.1% vs 28.9%)



August 2, 2022 General Rate Applic Asset Category Spending Distribution – High Level View

MPI's allocation of spending is higher for external services and software, but lower for hardware and personnel compared to peers

Hardware

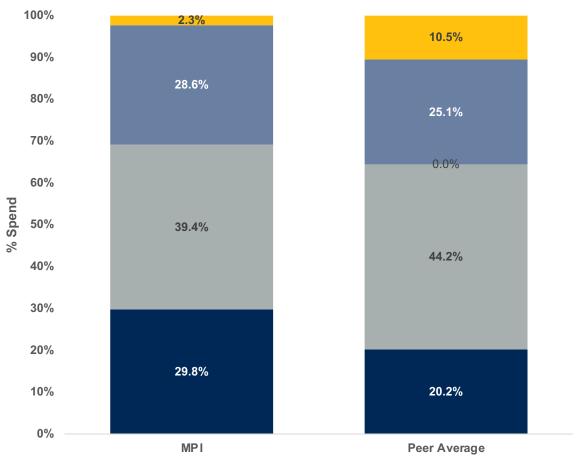
Software

Faciltities

Personnel

External Services

IT Spending by Asset Categories



Observations:

- Project NOVA costs are included in MPI spending metrics
- MPI's spending allocation to Personnel is lower relative to the peer average (MPI: 39.4% vs 44.2%).
- MPI's spending allocation to Hardware is lower relative to the peer average (MPI: 2.34% vs 10.5%).
- MPI's spending allocation to Software is higher relative to peer average (MPI: 28.6% vs 25.1%).
- MPI's spending allocation for external services is higher relative to peer average (MPI: 29.8% vs 20.2%)

| Spending Distribution | MPI (2018/19) | MPI (2019/20) | MPI (2020/21) | Peer Average |
|-----------------------|------------------|------------------|------------------|-----------------|
| Hardware | 6.2% | 6.4% | 2.3% | 10.5% |
| Software | 17.0% | 19.7% | 28.6% | 25.1% |
| Facilities | 0.0% | 0.0% | 0.0% | 0.0% |
| Personnel | 53.9% | 52.4% | 39.4% | 44.2% |
| External Services | 22.8% | 21.5% | 29.8% | 20.2% |



MPI Exhibit #8 2023 GENERAL RATE APPLICATION, Part III - BMK Appendix 3

IT Functional Spending Distribution – High Level View

MPI's allocation of spending is lower for IT Management and infrastructure, but higher for Applications and Workplace compared to peers

IT Spending by Functional Group



Observations:

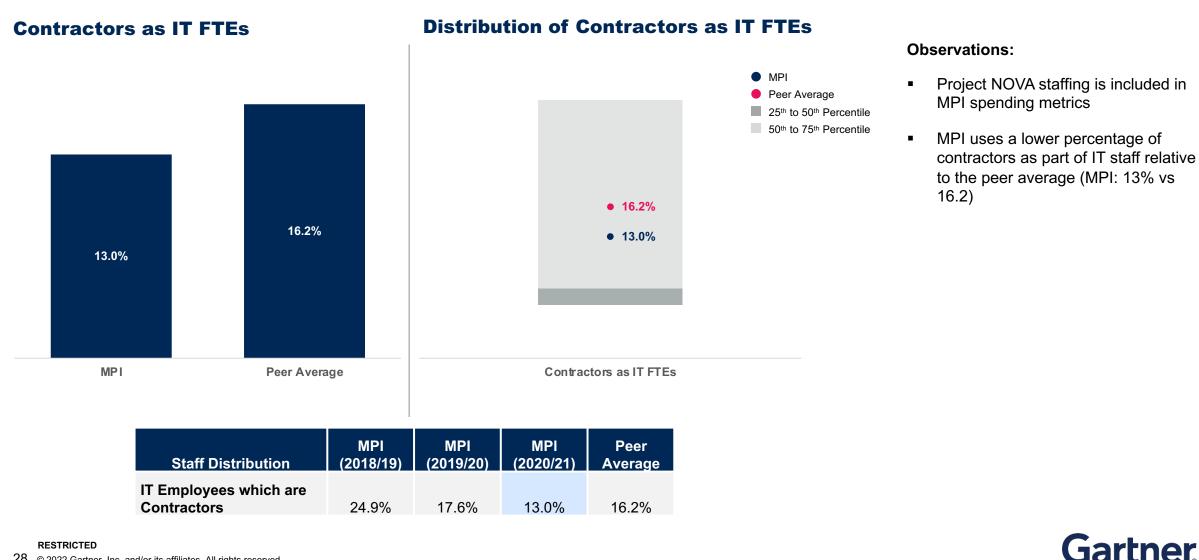
- Project NOVA costs are included in MPI spending metrics
- MPI's spending allocation to Applications is higher relative to the peer average (MPI: 63% vs 53.2%)
- MPI's spending allocation to Infrastructure is lower relative to the peer average (MPI: 18% vs 27.1%)
- MPI's spending allocation Workplace is slightly higher relative to the peer average (MPI: 7% vs 6.9%)
- MPI's spending allocation to IT Management is lower relative to the peer average (MPI: 12.0% vs 12.8%)

| Spending Distribution | MPI (2018/19) | MPI (2019/20) | MPI (2020/21) | Peer Average |
|-----------------------|------------------|------------------|------------------|-----------------|
| Infrastructure | 27.1% | 25.3% | 18.0% | 27.1% |
| Workplace | 6.6% | 7.8% | 7.0% | 6.9% |
| Applications | 51.0% | 52.9% | 63.0% | 53.2% |
| IT Management | 15.2% | 14.0% | 12.0% | 12.0% |

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August 2, 2022 **IT Staffing Distribution – Use of Contractors**

MPI has a lower percentage use of contractors as part of IT staff compared to peers

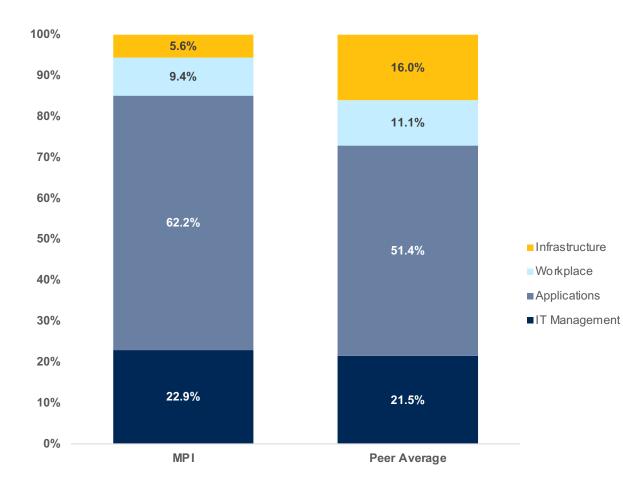




IT Staff Distribution – Functional View

MPI's allocation of staffing for Applications is higher compared to peers and is lower in all other functional areas, reflecting the legacy modernization initiatives

IT Staffing by Functional Group



Observations:

- Project NOVA staffing is included in MPI staffing metrics
- MPI's staffing distribution for Infrastructure is lower than the peer average (MPI: 5.6% vs 16%)
- MPI's staffing distribution for Workplace is lower than the peer average (MPI: 9.4% vs 11.1%)
- MPI's staffing distribution for Applications is higher than the peer average (MPI: 62.2% vs 51.4%)
- MPI's staffing distribution for IT Management is higher than the peer average (MPI: 22.9 vs 21.5%)

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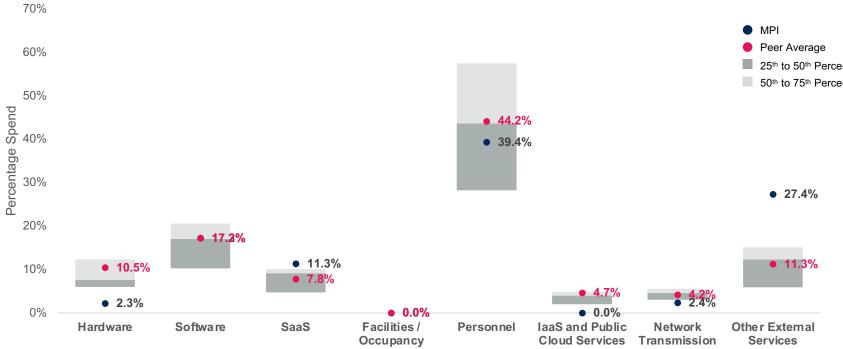
| Staffing Distribution | MPI (2018/19) | MPI (2019/20) | MPI (2020/21) | Peer Average |
|-----------------------|------------------|------------------|------------------|-----------------|
| Infrastructure | 6.2% | 7.0% | 5.6% | 16.0% |
| Workplace | 9.8% | 10.6% | 9.4% | 11.1% |
| Applications | 59.8% | 61.5% | 62.2% | 51.4% |
| IT Management | 24.2% | 20.9% | 22.9% | 21.5% |



MPI Exhibit #8 2023 GENERAL RATE APPLICATION, Part III - BMK Appendix 3

August 2, 2022 **Asset Category Spending Distribution – Detailed View**





| Group | Spending Distribution | MPI (2018/19) | MPI (2019/20) | MPI (2020/21) | Peer Average |
|------------------------|--------------------------------|---------------|---------------|---------------|--------------|
| Hardware | Hardware | 6.20% | 6.40% | 2.25% | 10.45% |
| Software Facilities | Software | 10.30% | 12.40% | 17.25% | 17.29% |
| | SaaS | 6.80% | 7.30% | 11.34% | 7.84% |
| Facilities | Facilities / Occupancy | 0.00% | 0.00% | 0.00% | 0.00% |
| Personnel | Personnel | 53.90% | 52.40% | 39.37% | 39.37% |
| | laaS and Public Cloud Services | 0.00% | 0.00% | 27.40% | 27.40% |
| External Services | Network Transport | 2.60% | 2.60% | 2.39% | 2.39% |
| | Other External Services | 20.20% | 18.90% | 0.00% | 0.00% |

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25th to 50th Percentile 50th to 75th Percentile

Observations:

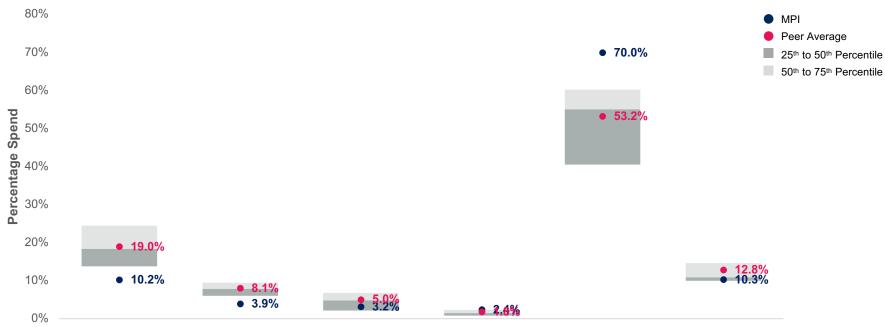
- Project NOVA costs are included in MPI spending metrics
- MPI's spend allocation for on premises software spending is similar to peers
- MPI's spend allocation of Other External Services is higher relative to the peer average and is mainly attributed to the outsourcing service contracts
- MPI's spending allocation to Personnel is lower than the peer average

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MPI Exhibit #8 2023 GENERAL RATE APPLICATION, Part III - BMK Appendix 3

August 2, 2022 **IT Functional Spending Distribution – Detailed View**

IT Spending – Percentage Spending by Functional Category



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Observations:

- Project NOVA costs are included in MPI spending metrics
- MPI's spending allocation to the Applications Development and Support is higher than the peer average (MPI: 70.0% vs 53.2%)

| Data Center | Data and Voice End-User Comput Network | ing IT Service Desk | Application Development and Support | IT Management, I Finance and Administration | Т |
|----------------|---|---------------------|---|---|--------------|
| Group | Spend Distribution | MPI (2018/19) | MPI (2019/20) | MPI (2020/21) | Peer Average |
| | Data Center | 18.70% | 17.80% | 10.25% | 5.04% |
| Infrastructure | Data and Voice Network | 8.50% | 7.50% | 3.94% | 12.85% |
| Workplace | End-User Device & Print Management | 4.90% | 5.60% | 3.15% | 6.30% |
| | IT Service Desk | 1.70% | 2.20% | 2.36% | 8.06% |
| Applications | Application Development and Support | 51.00% | 52.90% | 69.99% | 45.30% |
| IT Management | IT Management, IT Finance and Administration | 15.20% | 14.00% | 10.31% | 29.73% |

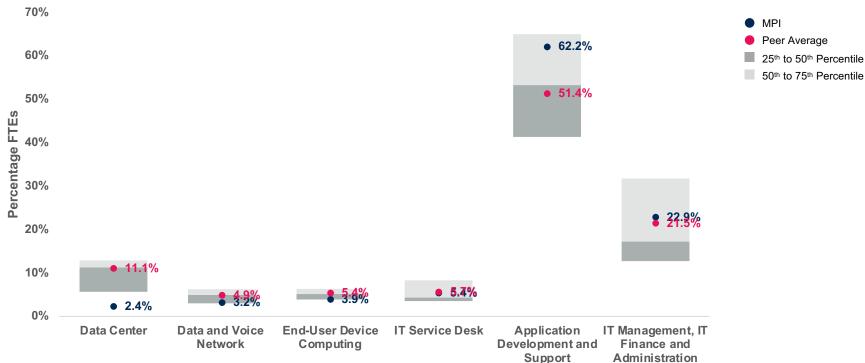
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August 2, 2022 IT Staff Distribution – Detailed View

IT Staffing Distribution – Percentage of FTEs by Functional Category



| Group | Staffing Distribution | MPI (2018/19) | MPI (2019/20) | MPI (2020/21) | Peer Average |
|----------------|--|---------------|---------------|---------------|--------------|
| Infrastructure | Data Center | 2.50% | 3.30% | 2.36% | 11.11% |
| | Data and Voice Network | 3.70% | 3.70% | 3.21% | 4.92% |
| | End-User Device Computing | 4.90% | 4.90% | 3.94% | 5.44% |
| Workplace | IT Service Desk | 4.90% | 5.70% | 5.41% | 5.66% |
| Applications | Application Development and Support | 59.80% | 61.50% | 62.15% | 51.39% |
| IT Management | IT Management, IT Finance and Administration | 24.20% | 20.90% | 22.92% | 21.48% |

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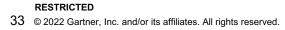
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Peer Average 25th to 50th Percentile Observations:

- Project NOVA staffing is included in MPI staffing metrics
- MPI's allocation to Applications Development and Support is higher than the peer average (MPI: 62.2% vs 51.4%); this is within the 75th percentile of peers.
- MPI's lower staffing distribution in the Infrastructure category is mainly attributed to lower allocation to Data Center personnel relative to peers (MPI: 2.4% vs 11.1%).



4. Appendix







August 2, 2022 **Stakeholder Interviewees**

| Name | Title / Role | E-mail Address |
|-----------|---|-----------------|
| Chad Muir | Director, Sourcing and Vendor Management | cmuir@mpi.mb.ca |





- **Run:** IT resource which are consumed and focused on the continuing operation of the business
- Grow: IT Resources consumed and focused on developing and enhancing IT systems in support of business growth (typically organic growth or improvements in known business processes)
- Transform: IT resources consumed and focused on implementing information and technology systems that enable the enterprise to enter new markets, address new customer segments, create new value propositions and enact new business models



August 2, 2022 Relevant Gartner Research

2022 CIO and Technology Executive Agenda: An Insurance Perspective - ID G00757770



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