

**Order No. 71/19**

**TOWN OF WINNIPEG BEACH  
WINNIPEG BEACH WATER AND WASTEWATER UTILITY  
FINAL WATER AND WASTEWATER RATES**

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**May 29, 2019**

**BEFORE: Shawn McCutcheon, Panel Chair  
Mike Watson, Panel Member**

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## 1.0 Executive Summary

By this Order, the Manitoba Public Utilities Board (Board) approves as final the water and wastewater rates as applied for by the Town of Winnipeg Beach (Town), Winnipeg Beach Water and Wastewater Utility (Utility). These rates were previously established on an interim *ex parte* basis by Board Order No. 43/18.

The approved rates are as follows:

	July 1, 2019	January 1, 2020	January 1, 2021
Water (per 1,000 gallons)	\$ 7.29	\$ 7.44	\$ 7.59
Wastewater (per 1,000 gallons)	\$ 2.78	\$ 2.84	\$ 2.90
Quarterly Service Charge	\$ 10.38	\$ 10.59	\$ 10.80
Minimum Quarterly Charge - Water and Wastewater*	\$ 40.59	\$ 41.43	\$ 42.27
Wastewater Only Customers (per REU)**	\$ 80.75	\$ 82.37	\$ 84.02
Annual Service Charge - Wastewater Only Customers	\$ 10.38	\$ 10.59	\$ 10.80
Total Wastewater Only Customers**	\$ 91.13	\$ 92.96	\$ 94.82
Bulk Water Sales (per 1,000 gallons)	\$ 18.00	\$ 18.00	\$ 18.00
Connection/Disconnection Charge	\$ 35.00	\$ 35.00	\$ 35.00
*Based on 3,000 gallons			
**Unmetered			

Details of other rates and charges may be found in the attached Schedule A.

Rationale for the Board's decisions may be found under Board Findings below.

## 2.0 Background

The Town owns and operates a water and wastewater utility consisting of a water treatment plant, water distribution system, two lagoons, and a wastewater collection system. The Utility serves 1,735 customers (as at February 2018) consisting of 115 metered water and wastewater customers and 1,620 unmetered wastewater only customers with an allocation of 1,666 Residential Equivalency Units (REUs). The Utility does not service any customers outside the Town boundaries.

Where a water and/or wastewater system has no meters the volume of water used and/or volume of effluent returned to the wastewater system are based on REUs. One unit, in this

instance, represents the volume of wastewater estimated to be produced by the average single-family residence.

Water and wastewater customers are billed quarterly. Wastewater only customers are billed annually on their property taxes. Rates were last set in August 2011 in Board Order No. 106/11 prior to the interim *ex parte* rates set in Board Order No. 43/18 in March 2018.

### **Water Supply/Distribution**

The water system was developed in 1962 and consists of ground water pumped from an aquifer to the Town well where it is chlorinated before distribution. The water treatment plant pumping station and Ultraviolet disinfection system were upgraded in 2016 to bring the system into compliance with the requirements for chlorine contact time. Water meters were also installed in 2016.

### **Wastewater Collection/Treatment**

The wastewater system consists of a combination of gravity sewers built in 1965 and low-pressure sewers built in 1963 (Phase 1) and 1986 (Phase 2). Wastewater is directed to a central lift station and pumped into the Town's lagoon site.

The Town operates two separate lagoons. A two-cell facultative lagoon constructed in 1963 and a three-cell facultative lagoon constructed in 1987.

### **Unaccounted for Water**

Unaccounted for water is 29%, which exceeds the Board Guidelines' acceptable percentage of 10%. The Town plans to closely track water production versus sales and quickly fix any leaks it finds.

### 3.0 Application

On March 8, 2018, the Board received an application for revised rates from the Town for the Utility. The application was accompanied by a rate study completed by the Town's consultant and By-Law 5/2018, having been read for the first time on February 28, 2018.

The Town states the revised rates are primarily the result of the net impact of the amortization and debt servicing costs associated with upgrades to the water treatment plant, upgrades to the wastewater lagoon, and general operating cost increases required to operate the wastewater lagoon.

A Public Notice of Application was issued on May 21, 2018 allowing for any questions or comments with respect to the proposed rate increases to the Board and/or the Town on or before June 20, 2018. One expression of concern was received, which was resolved by the Town.

When reviewing an application, the Board has at its disposal two approaches, either a paper or public hearing review. After the publication of the Notice of Application, the Board considers the application and stakeholder responses, and determines which method of review is most appropriate. Whenever reasonable, the Board reviews the application using a paper review process, which saves the cost of a public hearing process. Given the Board received one customer response that was subsequently resolved, the Board has chosen a paper review process for this application.

The rates were calculated based on the following projections using an inflation rate of 2% in all calculations:

**Schedule of Utility Rate Requirements – Winnipeg Beach Water and Wastewater Utility  
2018 to 2021 Budget Forecasts (\$)**

	2018	2019	2020	2021
	Forecast			
<b>General Expenses</b>				
Administration	19,611	20,003	20,403	20,811
Billing and Collection	4,500	4,590	4,682	4,775
Total General Expenses	24,111	24,593	25,085	25,586
<b>Revenue</b>				
Penalties	500	500	500	500
Investment Income	2,200	2,200	2,200	2,200
Other Income	900	900	900	900
Total General Revenues	3,600	3,600	3,600	3,600
<b>Net Costs - General</b>	<b>20,511</b>	<b>20,993</b>	<b>21,485</b>	<b>21,986</b>
<b>Water Expenses</b>				
Water Purchases	26,750	27,285	27,831	28,387
Transmission and Distribution	15,950	16,269	16,594	16,926
Other Water Supply Costs	1,000	1,020	1,040	1,061
Amortization	15,432	15,432	15,432	15,432
Interest on Long-Term Debt	7,181	6,488	5,771	5,030
Total Water Expenses	66,313	66,494	66,668	66,836
<b>Revenue</b>				
Connection Fees	1,200	1,200	1,200	1,200
Hydrant Rentals (24 hydrants)	3,600	3,600	3,600	3,600
Total Water Revenue	4,800	4,800	4,800	4,800
<b>Net Costs - Water</b>	<b>61,513</b>	<b>61,694</b>	<b>61,868</b>	<b>62,036</b>
<b>Wastewater Expenses</b>				
Collection System	19,450	19,839	20,236	20,640
Treatment and Disposal	149,050	152,031	155,072	158,173
Lift Station	2,000	2,040	2,081	2,122
Amortization	98,717	98,717	98,717	98,717
Interest on Long-Term Debt	29,030	23,067	20,519	17,881
Total Wastewater Expenses	298,247	295,694	296,625	297,533
<b>Revenue</b>				
Tipping Fees	850	850	850	850
Connection Fees	850	850	850	850
Total Wastewater Revenue	1,700	1,700	1,700	1,700

<b>Net Costs - Wastewater</b>	<b>296,547</b>	<b>293,994</b>	<b>294,925</b>	<b>295,833</b>
<b>Total Costs</b>	<b>358,060</b>	<b>376,621</b>	<b>378,278</b>	<b>379,855</b>

### Working Capital Surplus/Deficit

Board Order No. 93/09 established that utilities should maintain a minimum working capital surplus, in an amount equal to 20% of annual expenses. The working capital surplus is defined as the Utility fund balance, excluding any capital-related items plus Utility reserves.

As per the 2017 audited financial statements, the working capital deficit at December 31, 2017 was:

Fund Surplus	\$3,581,705
Deduct Tangible Capital Assets	(4,405,385)
Add Long-Term Debt	933,505
Add Utility Reserves	228,396
<b>Equals Working Capital Surplus</b>	<b>\$338,221</b>
Operating Expenses	\$316,270
<b>20% of operating expenses (Target)</b>	<b>\$63,254</b>

The above-noted working capital calculation for the Utility meets the Board recommended 20% of operating expenses.

### Cost Allocation Methodology

The Board requires all municipal governments to review the costs shared between its general operations and the Utility, and to allocate appropriate and reasonable costs to the Utility, based on a policy known as a Cost Allocation Methodology. This allocation must be submitted to the Board for approval and cannot be changed without receiving approval from the Board. The Board's requirements regarding cost allocation methodologies can be found in Board Order No. 93/09.

The Town's proposed Cost Allocation Methodology is as follows:

<b>Town of Winnipeg Beach – Winnipeg Beach Water and Wastewater Utility Allocation Plan for Non-Direct Shared Services as at February, 2018</b>			
Category	Sub-category	Options	
1.0	Administrative Staff	Activity Based (see Note1)	5% of legislative, administrative office staff and office costs
	1.1 Billing services – meter reading to receipting and collection.		Meter reading – 5% of Public Works Staff Receipting – 5% of office staff
	1.2 Accounting/ auditing/ including by-law making and enforcement.		5% of audit costs.
	1.3 Common office space		5% of office costs, utilities.
	1.4 Office overheads (telephone, photocopier, computer, etc.)		5% of PP&S
2.0	Operating, Construction, and Maintenance Costs		
	2.1 Vehicle – fuel, maintenance, lease costs, capital costs		5% of Public Works vehicle and equipment costs
	2.2 Labour – full time, part time, on call, sick time, vacation (see Note 2)		One full-time Utility Operator plus 5% of Public Works staff time
	2.3 Public works building and property.		5% of Public Works building costs
	2.4 Road repairs and alike (see Note 3)	Based on actual costs	
3.0	Major projects		
	Interest/Financing		N/A
	Labour	Based on actual costs.	
	External costs	Direct charge (dedicated consulting)	

Note 1 – Allocation must be updated periodically to reflect impacts of inflation.

Note 2 – Including salaries and benefits.



Note 3 – If a project involves work benefitting both the Utility and general operations the costs may be shared (i.e. If reconstructing a road and replacing services at the same time, a portion of the roadwork costs may be allocated to the Utility.).

### **Contingency Allowance and Utility Reserves**

As per the Board's Water and Wastewater Rate Application Guidelines, a yearly allowance equal to 10% of the variable operating costs is recommended for contingency allowance.

There is a Contingency Allowance of 10% of net rate costs, less amortization expenses and interest costs, included in the rate study. This equates to \$3,890 for water and \$16,880 for wastewater (or a total Contingency Allowance of \$20,770).

The Town advises the Working Capital Surplus (noted above) is sufficient to meet the foreseen needs of the Utility and therefore there is no transfer to the Utility Reserve included in the rate study.

## **4.0 Board Findings**

The Board has reviewed the rate application and the projections presented by the Town in its application, and finds them to be reasonable. The Board grants approval for the water and wastewater rates as applied for effective July 1, 2019, January 1, 2020, and January 1, 2021.

The Board grants approval for the revised Cost Allocation Methodology and reminds the Town this methodology must be used consistently. Any changes to the new, revised cost allocation methodology require Board approval prior to its enforcement.

The Board notes rates were last set in 2011 which is too long a period of time between Rate Applications. The Board reminds the Town the Board Guidelines for the preparation and approval of water and wastewater rates recommend utilities review its rate requirements at least every three years to ensure the Utility's base rate is sufficient to meet operational requirements. It is the Utility's responsibility to regularly review the rates and ensure rates are adequate to recover the cost of service being provided to its customers.

The Board encourages the Town to familiarize itself with the new Simplified Rate Application filing process in Board Order No. 86/17, and to use it in its next rate application if it is applicable.

The Board requires the Town to review its water and wastewater rates for adequacy and file a report with the Board, as well as an application for revised rates if required, on or before December 31, 2021.

The Board notes the Town's unaccounted for water is 29% and exceeds the Board Guidelines' acceptable percentage of 10%, but commends the Town for developing a plan to closely monitor these levels and reduce them over time.

## **5.0 IT IS THEREFORE ORDERED THAT:**

1. The water and wastewater rates for the Town of Winnipeg Beach, Winnipeg Beach Water and Wastewater Utility, as approved on an interim *ex parte* basis in Board Order No. 43/18, BE AND ARE HEREBY CONFIRMED AS FINAL in accordance with the attached Schedule A.
2. The revised Shared Cost Allocation Methodology for the Town of Winnipeg Beach BE AND IS HEREBY APPROVED.
3. The Town of Winnipeg Beach amend its water and wastewater rate By-Law to reflect the decisions in this Order and submit a copy to the Board once it has received third and final reading.
4. The Town of Winnipeg Beach provide a notice to its customers, including the decisions in this Order and submit a copy to the Public Utilities Board.
5. The Town of Winnipeg Beach review its water and wastewater rates for adequacy and file a report with the Public Utilities Board, as well as an application for revised rates if required, by no later than December 31, 2021.

Fees payable upon this Order - \$500.00

Board decisions may be appealed in accordance with the provisions of Section 58 of *The Public Utilities Board Act*, or reviewed in accordance with Section 36 of the Board's Rules of Practice and Procedure. The Board's Rules may be viewed on the Board's website at [www.pubmanitoba.ca](http://www.pubmanitoba.ca).

THE PUBLIC UTILITIES BOARD

"Shawn McCutcheon"  
Panel Chair

"Frederick Mykytyshyn"  
Assistant Associate Secretary

Certified a true copy of Order No. 71/19  
issued by The Public Utilities Board

  
Assistant Associate Secretary

**TOWN OF WINNIPEG BEACH  
WINNIPEG BEACH WATER AND WASTEWATER UTILITY  
WATER & WASTEWATER UTILITY RATES BY-LAW # 2018-08  
SCHEDULE A**

**SCHEDULE OF QUARTERLY RATES**

1. Schedule of Commodity Rates & Quarterly Service Charge

July 1, 2019

Rates per 1,000 Gallons

1,000 Gallons per quarter

	Water	Wastewater	Water & Wastewater
	\$7.29	\$2.78	\$10.07
Quarterly Service Charge	\$10.38		

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

a) **Water & Wastewater Customers**

Meter Size	Group Capacity Ratio	Water Included Gallons	Customer Service Charge	Water Commodity Charge	Wastewater Commodity Charge	Water & Wastewater Total Quarterly Minimum
5/8"	1	3,000	\$10.38	\$21.87	\$8.34	\$40.59
3/4"	2	6,000	\$10.38	\$43.74	\$16.68	\$70.80
1"	4	12,000	\$10.38	\$87.48	\$33.36	\$131.22
1.5"	10	30,000	\$10.38	\$218.70	\$83.40	\$312.48
2"	25	75,000	\$10.38	\$546.75	\$208.50	\$765.63
3"	45	135,000	\$10.38	\$984.15	\$375.30	\$1,369.83

b) **Water Only Customers**

The minimum charge will be the same for each meter size as shown above, but the Wastewater Commodity Charge will be excluded.

c) **Metered Wastewater Only Customers**

There shall be no minimum charge for metered wastewater only customers. The quarterly charge will be based on metered wastewater volume at the wastewater rate per 1,000 gallons plus the customer service charge.

d) **Bulk Water Sales**

All water sold in bulk by the Winnipeg Beach Utility will be charged at the rate of \$18.00 per 1,000 gallons.

**ANNUAL CHARGES – UNMETERED WASTEWATER ONLY CUSTOMERS**

3. Schedule of Wastewater Rates for Properties July 1, 2019  
Within Local Improvement District No. 3

All accounts shall be billed annually on the property tax bill and shall be based on equivalent units as set out below.

<u>Customer</u>	<u>Equivalent Units</u>	<u>Service Charge</u>	<u>Wastewater Only</u>	<u>Total Annual Bill</u>
Single Family Residential	1	\$10.38	\$80.75	\$91.13
Multi-Family Dwelling (per unit)	1	\$10.38	\$80.75	\$91.13
Senior Citizens Housing (per unit)	1	\$10.38	\$80.75	\$91.13
Pleasant Homes Estates	6	\$10.38	\$484.50	\$494.88
Winnipeg Beach Car Wash	6	\$10.38	\$484.50	\$494.88
Gateway	32	\$10.38	\$2,584.00	\$2,594.38

1. Schedule of Commodity Rates & Quarterly Service Charge January 1, 2020

Rates per 1,000 Gallons	<u>1,000 Gallons per quarter</u>		
	<u>Water</u>	<u>Wastewater</u>	<u>Water &amp; Wastewater</u>
	\$7.44	\$2.84	\$10.28
Quarterly Service Charge	\$10.59		

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

a) **Water & Wastewater Customers**

<u>Meter Size</u>	<u>Group Capacity Ratio</u>	<u>Water Included Gallons</u>	<u>Customer Service Charge</u>	<u>Water Commodity Charge</u>	<u>Wastewater Commodity Charge</u>	<u>Water &amp; Wastewater Total Quarterly Minimum</u>
5/8"	1	3,000	\$10.59	\$22.32	\$8.52	\$41.43
3/4"	2	6,000	\$10.59	\$44.64	\$17.04	\$72.27
1"	4	12,000	\$10.59	\$89.28	\$34.08	\$133.95
1.5"	10	30,000	\$10.59	\$223.20	\$85.20	\$318.99
2"	25	75,000	\$10.59	\$558.00	\$213.00	\$781.59
3"	45	135,000	\$10.59	\$1,004.40	\$383.40	\$1,398.39

b) **Water Only Customers**

The minimum charge will be the same for each meter size as shown above, but the Wastewater Commodity Charge will be excluded.

**c) Metered Wastewater Only Customers**

There shall be no minimum charge for metered wastewater only customers. The quarterly charge will be based on metered wastewater volume at the wastewater rate per 1,000 gallons plus the customer service charge.

**d) Bulk Water Sales**

All water sold in bulk by the Winnipeg Beach Utility will be charged at the rate of \$18.00 per 1,000 gallons.

**ANNUAL CHARGES – UNMETERED WASTEWATER ONLY CUSTOMERS**

3. Schedule of Wastewater Rates for Properties

**January 1, 2020**

Within Local Improvement District No. 3

All accounts shall be billed annually on the property tax bill and shall be based on equivalent units as set out below.

<u>Customer</u>	<u>Equivalent Units</u>	<u>Service Charge</u>	<u>Wastewater Only</u>	<u>Total Annual Bill</u>
Single Family Residential	1	\$10.59	\$82.37	\$92.96
Multi-Family Dwelling (per unit)	1	\$10.59	\$82.37	\$92.96
Senior Citizens Housing (per unit)	1	\$10.59	\$82.37	\$92.96
Pleasant Homes Estates	6	\$10.59	\$494.22	\$504.81
Winnipeg Beach Car Wash	6	\$10.59	\$494.22	\$504.81
Gateway	32	\$10.59	\$2,635.84	\$2,646.43

1. Schedule of Commodity Rates & Quarterly Service Charge

**January 1, 2021**

Rates per 1,000 Gallons

1,000 Gallons per quarter

	<u>Water</u>	<u>Wastewater</u>	<u>Water &amp; Wastewater</u>
	\$7.59	\$2.90	\$10.49
Quarterly Service Charge	\$10.80		

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

**a) Water & Wastewater Customers**

Meter Size	Group Capacity Ratio	Water Included Gallons	Customer Service Charge	Water Commodity Charge	Wastewater Commodity Charge	Water & Wastewater Total Quarterly Minimum
5/8"	1	3,000	\$10.80	\$22.77	\$8.70	\$42.27
3/4"	2	6,000	\$10.80	\$45.54	\$17.40	\$73.74
1"	4	12,000	\$10.80	\$91.08	\$34.80	\$136.68
1.5"	10	30,000	\$10.80	\$227.70	\$87.00	\$325.50
2"	25	75,000	\$10.80	\$569.25	\$217.50	\$797.55
3"	45	135,000	\$10.80	\$1,024.65	\$391.50	\$1,426.95

**b) Water Only Customers**

The minimum charge will be the same for each meter size as shown above, but the Wastewater Commodity Charge will be excluded.

**c) Metered Wastewater Only Customers**

There shall be no minimum charge for metered wastewater only customers. The quarterly charge will be based on metered wastewater volume at the wastewater rate per 1,000 gallons plus the customer service charge.

**d) Bulk Water Sales**

All water sold in bulk by the Winnipeg Beach Utility will be charged at the rate of \$18.00 per 1,000 gallons.

**ANNUAL CHARGES – UNMETERED WASTEWATER ONLY CUSTOMERS**

4. Schedule of Wastewater Rates for Properties

**January 1, 2021**

Within Local Improvement District No. 3

All accounts shall be billed annually on the property tax bill and shall be based on equivalent units as set out below.

<u>Customer</u>	<u>Equivalent Units</u>	<u>Service Charge</u>	<u>Wastewater Only</u>	<u>Total Annual Bill</u>
Single Family Residential	1	\$10.80	\$84.02	\$94.82
Multi-Family Dwelling (per unit)	1	\$10.80	\$84.02	\$94.82
Senior Citizens Housing (per unit)	1	\$10.80	\$84.02	\$94.82
Pleasant Homes Estates	6	\$10.80	\$504.12	\$514.92
Winnipeg Beach Car Wash	6	\$10.80	\$504.12	\$514.92
Gateway	32	\$10.80	\$2,688.64	\$2,699.44

**The following clauses take effect July 1, 2019:**

4. Billings and Penalties

Accounts shall be billed quarterly based on water used. A late payment penalty charge of 1.25% compounded monthly shall be charged on the dollar amount owing after the billing due date. The due date will be at least fourteen (14) days after the mailing of the bills.

5. Hydrant Charges

The Town of Winnipeg Beach, or any other hydrant owner, will pay to the Utility an annual fee of \$150.00 for each hydrant connected to the system which shall include the cost of water used for firefighting.

6. Liability for Charges

Pursuant to Section 252 (2) of *The Municipal Act*, the amount of all outstanding charges for water and wastewater services, including fines and penalties, are a lien and charge upon the land serviced, and may be collected in the same manner in which ordinary taxes upon the land are collectible, and with like remedies. The Town will add a service fee of \$30.00 for each utility account added to the property taxes.

7. Meter Testing

That in any case where a utility customer requests that a meter be tested for accuracy, the customer will provide the Town with a deposit of \$100. The Town will then remove the subject meter and sent it to an independent lab for testing. If the meter is found to be faulty, all costs associated with the testing process will be born by the Town and the deposit will be refunded to the customer. If the meter is found to be in proper working order, all costs associated with the testing process will be borne by the customer and the customer will be billed or refunded any balance owing.

8. Disconnection and Reconnection

The Public Utilities Board has approved the Conditions Precedent to be followed by the Town with respect to disconnection of service for non-payment including such matters as notice and the right to appeal such action to The Public Utilities Board. A copy of the conditions precedent is available for inspection at the Town's office.



9. Water and Wastewater Turn-on/Turn-off

- a) The Town shall charge a fee of \$35.00j for any water or wastewater service turned on or off at the customer's request.
- b) Any water or wastewater service turned off as a result of non-payment shall not be reconnected until all arrears, penalties, and a reconnection fee of \$35.00 have been paid.

10. Wastewater Tipping Fees

The wastewater tipping fee for septage trucks to dump septage from the Town Utility customers into the Town wastewater lift station or wastewater lagoon shall be \$25 per truck.

The Town may by standing written policy or Resolution of Council provide a period of time each year, in compliance with restrictions imposed in the facility's operating license, in the spring and/or fall to waive the wastewater tipping fee into the wastewater lift station or wastewater lagoon. Notice will be placed in a local newspaper once per year.

11. Service To Customers Outside Utility's Limits

The Council of the Town of Winnipeg Beach may sign Agreements with customers for the provision of water and wastewater services to properties located outside the boundaries of the Town. Such Agreements shall provide for payment of the appropriate rates set out in this Schedule, as well as a surcharge, set by Resolution of Council, which shall be equivalent to the frontage levy, general taxes, and special taxes for the Utility purposes in effect at the time or may be in effect from time to time, and which would be levied on the property concerned if it were within the Town's boundaries. In addition, all costs of connecting to the Utility's mains, and installing and maintaining service connections, will be paid by the customer.

12. Water Allowance Due to Line Freezing

That in any case where, at the request of Council, a customer allows water to run continuously for any period of time to prevent the water lines in the water system from freezing, the charge to that customer for the current quarter shall be the average of the billings for the last two previous quarters to the same customer, or to the same premises if the occupant has changed.

13. Wastewater Surcharges

- a) There may be levied annually, in addition to the rates set forth above, a special surcharge on wastewater having a Biochemical Oxygen Demand in excess of 300 parts per million, to be set by Resolution of Council.
- b) A special surcharge for substances requiring special treatment shall be charged based on the actual costs of treatment required for the particular wastewater or industrial waste.

14. Cross Connections

No customer or person shall connect, cause to be connected or allow to remain connected any piping, fixture, fitting, container or appliance in a manner which under any circumstances may allow water, wastewater or any harmful liquid or substance to enter the Town's water system.

If a condition is found to exist which, in the opinion of the Town, is contrary to the aforesaid, the Town may either:

Shut off the service or services; or

Give notice to the customer to correct the fault at his or her own expense within a specified time period.

15. Conditions of Disrepair

In the event that there are conditions of disrepair in the wastewater and water works on a property that detrimentally affects the system as a whole and, upon the failure of the owner of the property to correct the condition within a reasonable time, the Town, or its agents, may enter the property, effect repairs and charge the cost thereof against the subject property as ordinary taxes.

16. Authorization For Officer To Enter Upon Premises

The Public Works Manager, or other employee authorized by the Town in the absence of the Public Works Manager, shall be authorized to enter upon any premise for the purpose of:

Affixing to any pipe, wire or apparatus connected with any such utility, a meter or any other measuring or testing device; or taking readings from, repairing, inspecting or removing any meter or apparatus belonging to the Town.