

**Order No. 94/21**

**RURAL MUNICIPALITY OF WEST INTERLAKE  
ASHERN WATER AND WASTEWATER UTILITY  
REQUEST FOR REVISED RATES**

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**September 2, 2021**

**BEFORE:** Shawn McCutcheon, Panel Chair  
Mike Watson, Panel Member

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## 1.0 Executive Summary

By this Order, the Public Utilities Board (Board) approves the revised water and wastewater rates for the Rural Municipality of West Interlake (RM), Ashern Water and Wastewater Utility (Utility). The Board varies the effective dates to October 1, 2021, January 1, 2022, and January 1, 2023.

The Board approves water and wastewater rates for the Utility as follows:

	Current Rates	Effective October 1, 2021	Effective January 1, 2022	Effective January 1, 2023
Quarterly Administration Fee	\$4.91	\$14.67	\$19.55	\$24.43
Water Rate (per cubic meter)	\$1.14	\$1.79	\$2.11	\$2.43
Wastewater Rate (per cubic meter)	\$0.97	\$1.07	\$1.12	\$1.16
Minimum Quarterly Charge*	\$34.45	\$54.71	\$64.77	\$74.69
Bulk Water Fee (per cubic meter)	\$1.22	\$2.45	\$2.80	\$3.10
Wastewater Only Customers**	\$78.00	\$69.24	\$76.67	\$83.59
Hydrant Rental Charge (annual)	\$200.00	\$200.00	\$200.00	\$200.00
Septic Hauler Fees (per 1,000 gallons)	\$20.00	\$20.00	\$20.00	\$20.00

\*Based on 14 cubic meters

\*\*Current rates are based on a flat rate. Approved rates are based 51 cubic meters (per quarter) or one Residential Equivalency Unit (REU) plus Administration Fee. One REU is the estimate of the volume of water used by the average single-family residence. REUs are used in communities with an unmetered distribution and/or collection system, where information regarding actual consumption is unavailable.

Rationale for the Board's decisions may be found under the heading Board Findings below.

## 2.0 Background

The RM owns and operates the Utility and provides service to 172 metered water and wastewater customers and 117 wastewater only customers (or a total of 289 customers). The Utility does not currently provide water or wastewater services to residents beyond the Local Urban District of Ashern's boundaries.

Rates were last approved on an interim basis in Board Order No. 22/20 on February 12, 2020. Deficits were last approved for the Utility in Board Order No. 94/20 of \$68,288 for 2014, \$71,219 for 2015, \$23,643 for 2016, \$9,254 in 2017 and \$39,668 in 2018 or a total five-year deficit of \$212,072 to be recovered through the Utility's Accumulated Fund Surplus.

### **Water Supply/Distribution**

Water is obtained from a single well, which was originally drilled in 1998. There is no backup water source. Raw water is treated with sodium hypochlorite for disinfection prior to storage for contact time in an underground reservoir. Treated water is conveyed via three distribution pumps and associated piping. The pump house also has a diesel fire pump for high-pressure flows to serve fire hydrants.

### **Wastewater Collection/Treatment**

The wastewater collection system is comprised mostly of concrete gravity wastewater lines and asbestos cement pressurized force mains. There are three lift stations located in three different areas of the community.

Collected wastewater is conveyed to a three-cell facultative lagoon. Cells 1 and 2 were constructed in 1955 and cell 3 was constructed in 1981. Cell 2 was expanded between 1965 and 1977. A new cell was added in 2017.

### **Unaccounted for Water**

The acceptable percentage of unaccounted for water is 10%, based on industry standards. If the percentage is above this amount, the applicant is to explain why and provide a plan to remedy.

The Utility's rate study notes unaccounted for water is 38% and the RM is checking the outflow meter calibration at the water treatment plant to attempt to address.

### 3.0 Application

On October 5, 2020, the RM applied for revised water and wastewater rates for the Utility. The application was accompanied by a rate study prepared by the RM's consultant and By-Law No. 16-2020 having had first reading August 18, 2020.

A Public Notice of Application was issued on October 9, 2020 allowing for any questions or comments with respect to the proposed rate increases to the Board and/or the RM before November 9, 2020. No responses were received.

When reviewing an application the Board can either: hold a public hearing at which the applicant can present its case and customers can present their concerns; or where it is deemed to be in the best interests of a utility and its customers, the Board can review the application using a paper review process without holding a public hearing. The paper review process considers all written materials submitted by the Utility and the public, as well as any information requests and responses between the Board and the Utility. This process may reduce regulatory costs to the Utility.

A public hearing process allows the Utility and the public the opportunity to review the application and address concerns with the Board present.

Whenever reasonable, the Board will review the application using a paper review process, which saves the cost of a public hearing process. The Board has chosen a paper review process for the RM's application.

The rates were calculated based on the following projections using an annual inflation rate of 2% in all calculations:

<b>Schedule of Utility Rate Requirements – Ashern Water and Wastewater Utility 2021 to 2023 Budget Forecasts (\$)</b>			
	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Forecast</b>		
<b>General Expenses</b>			
Administration	26,938	27,477	28,026
Total General Expenses	26,938	27,477	28,026
<b>Revenue</b>			
Penalties	1,500	1,500	1,500
Total General Revenues	1,500	1,500	1,500
<b>Net Costs General</b>	<b>25,438</b>	<b>25,977</b>	<b>26,526</b>
<b>Water Expenses</b>			
Purification and Treatment	76,959	78,498	80,068
Amortization	22,812	22,812	22,812
Reserves	15,000	15,000	15,000
Contingency	7,567	7,567	7,567
Total Water Expenses	122,338	123,877	125,447
<b>Revenue</b>			
Hydrant Rentals (22)	4,400	4,400	4,400
Total Water Revenues	4,400	4,400	4,400
<b>Net Costs Water</b>	<b>117,938</b>	<b>119,477</b>	<b>121,047</b>
<b>Wastewater Expenses</b>			
Collection System	28,577	29,149	29,732
Amortization	21,064	21,064	21,064
Reserves	5,000	5,000	5,000
Contingency	2,573	2,573	2,573
Total Wastewater Expenses	57,214	57,786	58,369
<b>Revenue</b>			
Tipping Fees	4,000	4,000	4,000
Total Wastewater Revenues	4,000	4,000	4,000
<b>Net Costs Wastewater</b>	<b>53,214</b>	<b>53,786</b>	<b>54,369</b>
<b>Net Operating Costs</b>	<b>196,590</b>	<b>199,240</b>	<b>201,942</b>

## Contingency Allowance and Utility Reserves

As per the Board's Water and Wastewater Application Guidelines, a yearly allowance equal to 10% of the variable operating costs I recommended for a contingency allowance.

The RM has included a contingency allowance of \$7,567 water and \$2,573 for wastewater or a total contingency allowance of \$10,140 for the Utility.

The RM has included a transfer to the Utility reserve of \$15,000 for water and \$5,000 for wastewater, or a total reserve transfer or \$20,000, to restore the Utility's working capital and provide funding for future year's capital project requirements.

## Working Capital Surplus/Deficit

Board Order No. 93/09 established that utilities should maintain a minimum working capital surplus, in an amount equal to 20% of annual expenses. The working capital surplus/deficit is defined as the Utility fund balance, excluding any capital related items plus Utility reserves.

As per the 2019 audited financial statements, the most recent information available, the working capital surplus at December 31, 2019 was:

	2019
Utility Fund Surplus/Deficit	\$1,184,153
Deduct: Tangible Capital Assets	(1,466,332)
Add: Long-Term Debt	-
Add: Utility Reserves	44,526
<b>Equals Working Capital Surplus (Deficit)</b>	<b>\$(237,653)</b>
Operating Expenses	127,122
<b>20% of Operating Expenses (Target)</b>	<b>\$25,424</b>

The Utility does not meet the Board minimum target working capital surplus of 20%.

## Cost Allocation Methodology

The Board requires all municipal governments to review the costs shared between its general operations and the Utility, and to allocate appropriate and reasonable costs to the Utility,

based on a policy known as a Cost Allocation Methodology. This allocation must be submitted to the Board for approval and cannot be changed without receiving approval from the Board. The Board's requirements regarding cost allocation methodologies can be found in Board Order No. 93/09.

The RM's allocation plan for shared costs is as follows:

<b>Rural Municipality of West Interlake Ashern Water and Wastewater Utility Allocation Plan for Non-Direct Shared Services (see Note 1) as at July 2020</b>			
Category	Sub-category	Options	
1.0	Administrative Staff		3.0% of General Legislative expenses, excluding assessment and grant expenses. 3.0% of Public Works Manager salary and benefits.
	1.1 Billing services –meter reading to receipting and collection.		Meter reading – N/A Receipting and collection part of admin. staff allocation.
	1.2 Accounting/ auditing/ including bylaw making and enforcement.		3.0% of audit costs
	1.3 Common office space		3.0% of office costs and utilities
	1.4 Office overheads (telephone, photocopier, computer, etc.)		3.0% of printing, postage, and stationary
2.0	Operating, construction and maintenance costs		
	2.1 Vehicle – fuel, maintenance, lease costs, capital costs		Fuel and repair costs for one, 1/2 truck are charged to the Utility.
	2.2 Labor – full time, part time, on call, sick time, vacation (see Note 2)		Utility operator time is tracked on timesheets and charged to the Utility.
	2.3 Public works building and property.		There is no charge to the Utility for the Public Works Building use.
	2.4 Road repairs and alike (see Note 3)	Based on actual costs	-
3.0	Major projects		



	Interest/ financing		N/A
	Labor	Based on actual costs	-
	External costs	Direct charge (dedicated consulting)	-

Note 1 – Allocation must be updated periodically to reflect impacts of inflation.

Note 2 – Including salaries and benefits.

Note 3 – If a project involves work benefitting both the Utility and general operations the costs may be shared (eg. Re-constructing a road and replacing services at the same time, a portion of the roadwork costs may be allocated to the Utility.)

#### 4.0 Board Findings

The Board has reviewed the application and the projections for utility rates presented by the RM in its rate study and finds them to be acceptable. The Board approves the revised rates as applied for by the RM, but varies the effective dates to October 1, 2021, January 1, 2022, and January 1, 2023.

The Board approves the RM's revised Cost Allocation Methodology and reminds the RM the methodology must be used consistently; any changes to the Cost Allocation Methodology require Board approval.

The Board requires the RM to review its water and wastewater rates for the Utility for adequacy and file a report with the Public Utilities Board, as well as an application for revised rates (if required) on or before December 31, 2023.

The Board notes a discrepancy between the 2019 Audited Financial Statements and the figures used in the RM's rate study. The RM advises the discrepancy was due to lagoon capital upgrade costs that were erroneously included as an expense in the General Operating Fund and later transferred to the Utility, however the transfer was incomplete. The RM also advises the auditors will correct the error in the 2020 Audited Financial Statements. The error does not impact the rates requested by the RM, however, may impact the working capital surplus until the errors have been fully corrected.

The Board directs the RM to apply to the Board for any deficits remaining and/or incurred for 2019 and 2020 as a result of the corrections to the error in the 2019 Audited Financial Statements as soon as possible.

The Board is concerned regarding the Utility's unaccounted for water level of 38%. The Board directs the RM to develop a more detailed plan to address unaccounted water in its next rate study if high levels above 10% persist.

The Board has not received the RM's 2020 Audited Financial Statements and reminds the RM audited financial statements are to be reported to the Board no later than June 30 of the following year.

## **5.0 IT IS HEREBY ORDERED THAT:**

1. The revised water and wastewater rates for the Rural Municipality of West Interlake, Ashern Water and Wastewater Utility, BE AND ARE HEREBY VARIED in accordance with the attached Schedule A, effective October 1, 2021, January 1, 2022 and January 1, 2023.
2. The Shared Cost Allocation Methodology for the Rural Municipality of West Interlake BE AND IS HEREBY APPROVED.
3. The Rural Municipality of West Interlake is to provide a notice of the decisions found in this Order to its customers as soon as possible, with a copy provided to the Public Utilities Board.
4. The Rural Municipality of West Interlake amend its water and wastewater rate By-Law to reflect the decisions in this Order and submit a copy to the Board once it has received third and final reading.
5. The Rural Municipality of West Interlake review its water and wastewater rates for the Ashern Water and Wastewater Utility for adequacy and file a report with the Public Utilities

Board, as well as an application for revised rates if required, by no later than December 31, 2023.

6. The Rural Municipality of West Interlake develop a more detailed plan to address unaccounted for water in the next rate study for the Ashern Water and Wastewater Utility if levels are above 10%.
7. The Rural Municipality of West Interlake apply to the Public Utilities Board for any deficits incurred or remaining for 2019 and 2020 as a result of the required corrections to the 2019 Audited Financial Statements as soon as they are known.
8. The Rural Municipality of West Interlake submit its 2020 Audited Financial Statements as soon as possible.

Board decisions may be appealed in accordance with the provisions of Section 58 of *The Public Utilities Board Act*, or reviewed in accordance with Section 36 of the Board's Rules of Practice and Procedure (Rules). The Board's Rules may be viewed on the Board's website at [www.pubmanitoba.ca](http://www.pubmanitoba.ca).

Fees payable upon this Order - \$500.00

THE PUBLIC UTILITIES BOARD

"Shawn McCutcheon"  
Panel Chair

"Frederick Mykytyshyn"  
Assistant Associate Secretary

Certified a true copy of Order No. 94/21  
issued by The Public Utilities Board

  
Assistant Associate Secretary

**SCHEDULE A**

**RURAL MUNICIPALITY OF WEST INTERLAKE  
ASHERN WATER AND WASTEWATER UTILITY  
WATER AND WASTEWATER UTILITY RATES BY-LAW NO. 16-2020  
SCHEDULE OF QUARTERLY RATES**

1. Schedule of Commodity Rates & Quarterly Service Charge October 1, 2021

Rates per Cubic Meter	Water	Wastewater	Water & Wastewater
	\$1.79	\$1.07	\$2.86
Quarterly Service Charge		\$14.67	

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

**a. Water and Wastewater Customers**

Meter Size	Group Capacity Ratio	Water Included Cubic Meters	Customer Service Charge	Water Commodity Charge	Wastewater Commodity Charge	Total
5/8 inch	1	14	\$14.67	\$25.06	\$14.98	\$54.71
3/4 inch	2	28	\$14.67	\$50.12	\$29.96	\$94.75
1.inch	4	56	\$14.67	\$100.24	\$59.92	\$174.83
1 1/2 inch	10	140	\$14.67	\$250.60	\$149.80	\$415.07
2 inch	25	350	\$14.67	\$626.50	\$374.50	\$1,015.67
3.inch	45	630	\$14.67	\$1,127.70	\$674.10	\$1,816.47
4 inch	90	1,260	\$14.67	\$2,255.40	\$1,348.20	\$3,618.27
6 inch	170	2,380	\$14.67	\$4,260.20	\$2,546.60	\$6,821.47

**b. Water Only Customers**

The minimum charge will be the same for each meter size as shown above, but the Wastewater Commodity Charge will be excluded.

**c. Wastewater Only Customers**

For customers with wastewater only service, volume of water used and volume of effluent returned to the wastewater system are based on residential equivalent units “REU”; one unit being the volume of water estimated to be used by the average single family residence. One REU shall be 51 cubic meters of wastewater per quarter.

<u>Customer</u>	<u>REU</u>	<u>Customer Service Charge</u>	<u>Wastewater Commodity Charge</u>	<u>Total Quarterly Charges</u>
Single Family Residential	1.0	\$14.67	\$54.57	\$69.24
Commercial/Retail	1.0	\$14.67	\$54.57	\$69.24
Sharptail Motor Hotel	4.0	\$14.67	\$218.28	\$232.95

3. Bulk Water

All water sold in bulk shall be charged for at a rate of \$2.45 per Cubic Meter.

1. Schedule of Commodity Rates & Quarterly Service Charge

**January 1, 2022**

<u>Rates per Cubic Meter</u>	<u>Water</u>	<u>Wastewater</u>	<u>Water &amp; Wastewater</u>
	\$2.11	\$1.12	\$3.23
<u>Quarterly Service Charge</u>		\$19.55	

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

**a. Water and Wastewater Customers**

<u>Meter Size</u>	<u>Group Capacity Ratio</u>	<u>Water Included Cubic Meters</u>	<u>Customer Service Charge</u>	<u>Water Commodity Charge</u>	<u>Wastewater Commodity Charge</u>	<u>Total</u>
5/8 inch	1	14	\$19.55	\$29.54	\$15.68	\$64.77
3/4 inch	2	28	\$19.55	\$59.08	\$31.36	\$109.99
1 inch	4	56	\$19.55	\$118.16	\$62.72	\$200.43
1 1/2 inch	10	140	\$19.55	\$295.40	\$156.80	\$471.75
2 inch	25	350	\$19.55	\$738.50	\$392.00	\$1,150.05
3 inch	45	630	\$19.55	\$1,329.30	\$705.60	\$2,054.45
4 inch	90	1,260	\$19.55	\$2,658.60	\$1,411.20	\$4,089.35
6 inch	170	2,380	\$19.55	\$5,021.80	\$2,665.60	\$7,706.95

**b. Water Only Customers**

The minimum charge will be the same for each meter size as shown above, but the Wastewater Commodity Charge will be excluded.

**c. Wastewater Only Customers**

For customers with wastewater only service, volume of water used and volume of effluent returned to the wastewater system are based on residential equivalent units "REU"; one unit being the volume of water estimated to be used by the average single family residence. One REU shall be 51 cubic meters of wastewater per quarter.

<u>Customer</u>	<u>REU</u>	<u>Customer Service Charge</u>	<u>Wastewater Commodity Charge</u>	<u>Total Quarterly Charges</u>
Single Family Residential	1.0	\$19.55	\$57.12	\$76.67
Commercial/Retail	1.0	\$19.55	\$57.12	\$76.67
Sharptail Motor Hotel	4.0	\$19.55	\$228.48	\$248.03

3. Bulk Water

All water sold in bulk shall be charged for at a rate of \$2.80 per Cubic Meter.

1. Schedule of Commodity Rates & Quarterly Service Charge January 1, 2023

Rates per Cubic Meter	Water	Wastewater	Water & Wastewater
	\$2.43	\$1.16	\$3.59

Quarterly Service Charge \$24.43

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

**a. Water and Wastewater Customers**

<u>Meter Size</u>	<u>Group Capacity Ratio</u>	<u>Water Included Cubic Meters</u>	<u>Customer Service Charge</u>	<u>Water Commodity Charge</u>	<u>Wastewater Commodity Charge</u>	<u>Total</u>
5/8 inch	1	14	\$24.43	\$34.02	\$16.24	\$74.69
3/4 inch	2	28	\$24.43	\$68.04	\$32.48	\$124.95
1 inch	4	56	\$24.43	\$136.08	\$64.96	\$225.47
1 1/2 inch	10	140	\$24.43	\$340.20	\$162.40	\$527.03
2 inch	25	350	\$24.43	\$850.50	\$406.00	\$1,280.93
3 inch	45	630	\$24.43	\$1,530.90	\$730.80	\$2,286.13
4 inch	90	1,260	\$24.43	\$3,061.80	\$1,461.60	\$4,547.83
6 inch	170	2,380	\$24.43	\$5,783.40	\$2,760.80	\$8,568.63

**b. Water Only Customers**

The minimum charge will be the same for each meter size as shown above, but the Wastewater Commodity Charge will be excluded.

**c. Wastewater Only Customers**

For customers with wastewater only service, volume of water used and volume of effluent returned to the wastewater system are based on residential equivalent units "REU"; one unit being the volume of water estimated to be used by the average single family residence. One REU shall be 51 cubic meters of wastewater per quarter.

<u>Customer</u>	<u>REU</u>	<u>Customer Service Charge</u>	<u>Wastewater Commodity Charge</u>	<u>Total Quarterly Charges</u>
Single Family Residential	1.0	\$24.43	\$59.16	\$83.59
Commercial/Retail	1.0	\$24.43	\$59.16	\$83.59
Sharptail Motor Hotel	4.0	\$24.43	\$236.64	\$261.07

3. Bulk Water

All water sold in bulk shall be charged for at a rate of \$3.10 per Cubic Meter.

**The following clauses take effect October 1, 2021:**4. Septic Hauler Fees

All hauled sewage shall be charged for at the rate \$20.00 per 1,000 gallons.

5. Service to Customers Outside Rural Municipality's Limits

The Council of the Rural Municipality of West Interlake may sign Agreements with customers for the provision of water and wastewater services to properties located outside the boundaries of the Local Urban District of Ashern. Such Agreements shall provide for payment of the appropriate rates set out in this Schedule, as well as a surcharge equivalent to the frontage levy, general taxes, and special taxes for the Utility purposes in effect at the time or may be in effect from time to time, and which would be levied on the property concerned if it were within the Rural Municipality's boundaries. In addition, all costs of connecting to the Utility's mains, and installing and maintaining service connections, will be paid by the customer.

6. Billings and Penalties

Accounts shall be billed quarterly based on water used and are payable within 14 days of the billing date. A late payment penalty charge of 1.25% shall be charged on the dollar amount owing after the billing due date.

7. Disconnection and Reconnection

The Public Utilities Board has approved the Conditions Precedent to be followed by the Rural Municipality with respect to disconnection of service for non-payment including such matters as notice and the right to appeal such action to The Public Utilities Board. A copy of the conditions precedent is available for inspection at the Rural Municipality's office.

A customer, whose service is disconnected for non-payment of account, shall not be reconnected until all arrears, penalties and a reconnection fee of \$50.00 have been paid.

Any customer wishing to have billings discontinued due to vacancy of premises shall be required to pay a service disconnection fee of \$25.00. A service reconnection fee of \$25.00 is required prior to resumption of service.

8. Liability for Charges

Pursuant to Section 252 (2) of *The Municipal Act*, the amount of all outstanding charges for water and Wastewater services, including fines and penalties, are a lien and charge upon the land serviced, and may be collected in the same manner in which ordinary taxes upon the land are collectible, and with like remedies.

The fee to add outstanding water and Wastewater charges to the property tax roll shall be \$30.00 per account.

9. Hydrant Chargers

The Rural Municipality of West Interlake shall pay to the Utility an annual hydrant charge of \$200.00 for each hydrant connected to the Utility. This will include the cost of water used for firefighting.

10. Water Meter Testing

That in any case where a utility customer requests that a meter be tested for accuracy, the customer will provide the Rural Municipality with a deposit of \$100.00. The Rural Municipality will then remove the subject meter and send it to an independent lab for testing. If the meter is found to be faulty, all costs associated with the testing process will be borne by the Rural Municipality and the deposit will be refunded to the customer and the customer's account will be adjusted for the preceding six (6) months. If the meter is found to be in proper working order, all costs associated with the testing process will be borne by the customer and the customer will be billed or refunded any balance owing.



11. Wastewater Surcharges

- a) There may be levied annually, in addition to the rates set forth above, a special surcharge on sewage having a Biochemical Oxygen Demand in excess of 300 parts per million, to be set by Resolution of Council.
- b) A special surcharge for substances requiring special treatment shall be charged based on the actual costs of treatment required for the particular sewage or industrial waste.

12. Water Allowance Due to Line Freezing

That in any case where, at the request of Council, a customer allows water to run continuously for any period of time to prevent the water lines in the water system from freezing, the charge to that customer for the current quarter shall be the average of the billings for the last two previous quarters to the same customer, or to the same premises if the occupant has changed.

13. Meter Tampering

Where there is evidence of meter tampering a minimum charge of \$500.00 will be applied to the customer's account in addition to an amount calculated to adjust for the tampering based on historical usage.

14. Cross Connections

No customer or person shall connect, cause to be connected or allow to remain connected any piping, fixture, fitting, container or appliance in a manner which under any circumstances may allow water, wastewater or any harmful liquid or substance to enter the Rural Municipality's water system.

If a condition is found to exist which, in the opinion of the Rural Municipality, is contrary to the aforesaid, the Rural Municipality may either:

Shut off the service or services; or

Give notice to the customer to correct the fault at his or her own expense within a specified time period.

15. Conditions of Disrepair

In the event that there are conditions of disrepair in the Wastewater and water works on a property that detrimentally affects the system as a whole and, upon the failure of the owner of the property to correct the condition within a reasonable time, the Rural Municipality, or its agents, may enter the property, effect repairs and charge the cost thereof against the subject property as ordinary taxes.

16. Authorization For Officer To Enter Upon Premises

The Public Works Manager, or other employee authorized by the Rural Municipality in the absence of the Utility Manager, shall be authorized to enter upon any premise for the purpose of: Affixing to any pipe, wire or apparatus connected with any such utility, a meter or any other measuring or testing device; or taking readings from, repairing, inspecting or removing any meter or apparatus belonging to the Rural Municipality.

## SCHEDULE B

**RURAL MUNICIPALITY OF WEST INTERLAKE  
ASHERN WATER AND WASTEWATER UTILITY  
WATER AND WASTEWATER UTILITY RATES BY-LAW NO. 16-2020  
SEPTIC HAULER FEES**

**October 1, 2021**

1. The fees charged to be set out as follows:
  - a. Charge per 1,000 gallons \$20.00
2. All sewage discharged into the sewage lagoon shall meet the standards outlined by Manitoba Conservation and contained in the licence issued by the Province of Manitoba for this lagoon. It shall be the responsibility of each septic hauler to familiarize themselves with these standards.
3. All septic haulers planning to collect sewage or septage from residents of the rural municipality and discharge sewage into the rural municipality's lagoon must register at the municipal office and shall complete the application form set out in Schedule "C".
4. Each septic hauler registered with the rural municipality shall be charged a per load fee based on the size of the vehicle registered, Each payment is due and payable within 14 days from the date that the invoice is mailed. If the current bill is not paid within 30 days, the municipality may revoke all rights and privileges in respect of the person(s) default in payment.
5. Each septic hauler must submit a quarterly report to the municipality indicating:
  - a. the number of loads;
  - b. the estimated volume of each load; and
  - c. the legal or civic address from where each load originated.

Failure to submit these reports may result in the rural municipality revoking all rights and privileges of such person(s) being in violation of this section.

6. The Designated Officer or Alternate as may be appointed shall be empowered to inspect all sewage being discharged by a Septic Hauler. If a Septic Hauler is found to be in violation of this By-Law or provisions of any licensing requirements of the rural municipality the Designated Officer or Alternate shall have full authority to revoke all rights and privileges of such person(s) being in violation and the violator(s) shall immediately surrender their key or access card for the lagoon to the officer.

**SCHEDULE C**  
**RURAL MUNICIPALITY OF WEST INTERLAKE**  
**SEPTIC HAULER ACCESS APPLICATION FORM**

DATE: \_\_\_\_\_

APPLICANT'S NAME:

\_\_\_\_\_

APPLICANT'S FULL BUSINESS NAME:

\_\_\_\_\_

VEHICLE LICENCE NO: \_\_\_\_\_ TANK VOLUME: \_\_\_\_\_

Written confirmation of MINIMUM \$2 million liability insurance in the name of the septic hauler or associated business, with the RM of West Interlake as an additional insured. Confirmation must be provided annually and kept current at all times.

Letter from Worker's Compensation Board of Manitoba with proof of registration and good standing with WCB. Confirmation must be provided annually and kept in good standing at all times.

By signing below, the applicant agrees to comply with all bylaws of the Rural Municipality of West Interlake including:

- To submit a quarterly report to the municipality indicating the number of loads, the volume of each load and the legal or civic address form where each load originated.

The applicant understands that the rural municipality shall have authority to revoke all rights and privileges of such person(s) being in violation and the violator(s) shall immediately surrender their access card or key for the lagoon to the rural municipality.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
ADDRESS (FULL MAILING)

\_\_\_\_\_  
PHONE NUMBER

\_\_\_\_\_  
EMAIL ADDRESS