

**Order No. 3/22**

**RURAL MUNICIPALITY OF SPRINGFIELD  
SPRINGFIELD WATER AND WASTEWATER UTILITY  
REQUEST FOR REVISED RATES**

---

**January 11, 2022**

**BEFORE: Marilyn Kapitany, B.Sc. (Hon), M.Sc., Panel Chair  
Shawn McCutcheon, Panel Member**

## Table of Contents

1.0	Executive Summary.....	3
2.0	Background .....	3
	Water Supply/Distribution .....	4
	Wastewater Collection/Treatment.....	5
	Unaccounted for Water.....	5
3.0	Application.....	6
	Contingency Allowance and Utility Reserves.....	8
	Working Capital Surplus/Deficit .....	9
	Cost Allocation Methodology .....	9
4.0	Board Findings .....	11
5.0	IT IS HEREBY ORDERED THAT:.....	13
	SCHEDULE A.....	15

## 1.0 Executive Summary

By this Order, the Public Utilities Board (Board) approves the revised water and wastewater rates for the Rural Municipality of Springfield (RM), Springfield Water and Wastewater Utility (Utility). The Board varies the effective dates to January 1, 2022, January 1, 2023, and January 1, 2024

The Board approves water and wastewater rates for the Utility as follows:

	Current Rates	Effective January 1, 2022	Effective January 1, 2023	Effective January 1, 2024
Water Quarterly Service Charge	\$15.18	\$17.94	\$19.32	\$20.68
Water (per cubic meter)	\$1.76	\$2.04	\$2.18	\$2.30
Wastewater Quarterly Service Charge	\$8.78	\$11.00	\$12.11	\$13.20
Wastewater (per cubic meter)	\$0.93	\$0.97	\$0.99	\$1.00
Water Only Minimum Quarterly Charge*	\$38.96	\$46.50	\$49.84	\$52.88
Wastewater Only Minimum Quarterly Charge*	\$21.34	\$24.58	\$25.97	\$27.20
Water and Wastewater Minimum Quarterly Charge*	\$60.27	\$71.08	\$75.81	\$80.08
Unmetered Wastewater (per REU)	\$57.94	\$60.63	\$61.88	\$62.50
Unmetered Wastewater Minimum Quarterly Bill**	\$66.72	\$71.63	\$73.99	\$75.70
Hauled Wastewater Rate (per cubic meter)***	\$1.06	\$1.35	\$1.35	\$1.40

\*Current rates based on 13.5 cubic meters. Proposed rates based on 14 cubic meters.

\*\*Based on one Residential Equivalency Unit (REU).

\*\*\*Based on 100% of the waste haulers tank capacity.

Rationale for the Board's decisions may be found under the heading Board Findings below.

## 2.0 Background

The RM owns and operates the Utility serving the communities of Oakbank, Dugald, and Anola. The Utility has 2,054 customers, consisting of 1,234 metered water and wastewater customers, 7 metered water only customers, and 813 wastewater only customers. Wastewater only customers are billed using REU's.

One REU is the estimate of the volume of water used by the average single-family residence. REUs are used in communities with an unmetered distribution and/or collection system, where information regarding actual consumption is unavailable.

A Public Hearing was held on January 26, 2017 at the RM's Council Chambers in Oakbank, Manitoba. Rates were last approved for the Utility in Board Order No. 35/17 on April 12, 2017.

### **Water Supply/Distribution**

The Utility is made up of three water treatment plants, one each located in Oakbank, Dugald, and Anola.

The Oakbank water distribution system serves the community of Oakbank and commenced operations in 2006, followed by significant upgrades to its water treatment plant in 2017. The two-well system works collaboratively with the Dugald plant by supplying 20% of the water to the Dugald plant to dilute fluoride levels that are characteristic of the newly sourced Dugald wellfield. Water supply and distribution for Oakbank is currently under review with expectations that water treatment plant upgrades and an additional water source will be required within five years.

The Dugald water distribution system serves the community of Dugald and consists of two wells. It was installed in 1996 and began upgrades to the water treatment plant in 2020. A new groundwater well water source was installed in 2020 and provides 80% of the water (with 20% provided from the Oakbank plant as noted above).

The Anola water distribution system serves the community of Anola and began service in 2006. A second back-up supply well was added in 2020.

The RM's water distribution system is made up of over 38 kilometres of polyvinyl chloride (PVC) piping and its treatment process consists of chlorination and ultraviolet (UV) disinfection. Consideration is being given to extend the water main network in portions of Oakbank given the presence of a large number of private wells that may compromise groundwater quality.

## **Wastewater Collection/Treatment**

The RM owns and operates a wastewater treatment facility located southeast of Oakbank. The lagoon was commissioned in 2010 and consists of eight facultative cells (3 primary and 5 secondary) that serves Oakbank, Dugald, and Anola with piped, wastewater service.

The facility receives truck hauled wastewater (holding tank and septage) from the remaining residential, agricultural, and industrial properties located within the RM. The lagoon was expanded in 2012 from five to eight cells and minor upgrades have also occurred in various years to increase organic loading capacity.

The RM is experiencing continued residential and commercial growth to its population and therefore the wastewater treatment facility has reached its organic and hydraulic loading capacity. Approvals have been secured to expand the lagoon by adding of one primary cell and two secondary cells immediately south of the existing facility. Construction is scheduled to conclude in the fall of 2022.

## **Unaccounted for Water**

The acceptable percentage of unaccounted for water is 10%, based on industry standards. If the percentage is above this amount, the applicant is to explain why and provide a plan to remedy.

The Utility's rate study notes there were a number of inaccuracies in the second quarter of 2019 water volume billed and produced, resulting in negative unaccounted for water for 2019. The last assessment of unaccounted for water, prior to 2019, was 6% in 2014. Based on the 2014 figure and an review by RM staff, the RM believes the Utility's 2019 unaccounted for water is less than 10%.

### 3.0 Application

On March 5, 2021, the RM applied for revised water and wastewater rates for the Utility. The application was accompanied by a rate study prepared by the RM's consultant and By-Law No. 20-21 having had first reading December 15, 2020.

A Public Notice of Application was issued on March 9, 2021 allowing for any questions or comments with respect to the proposed rate increases to the Board and/or the RM before April 8, 2021. The Board received two responses regarding the magnitude and methodology used to calculate the requested rate increases.

When reviewing an application the Board can either: hold a public hearing at which the applicant can present its case and customers can present their concerns; or where it is deemed to be in the best interests of a utility and its customers, the Board can review the application using a paper review process without holding a public hearing. The paper review process considers all written materials submitted by the Utility and the public, as well as any information requests and responses between the Board and the Utility. This process may reduce regulatory costs to the Utility.

A public hearing process allows the Utility and the public the opportunity to review the application and address concerns with the Board present.

Whenever reasonable, the Board will review the application using a paper review process, which saves the cost of a public hearing process. The Board has chosen a paper review process for the RM's application.

Based on the two responses to the Public Notice, on October 19, 2021 Board staff requested a copy of the Draft 2020 Audited Financial Statements to ensure the RM's financial projections used to determine the requested, revised rates were in-line with the 2020 Audited financials. On December 10, 2021, the RM provided Board staff with a copy of the draft 2020 Audited Financial Statements.

On December 15, 2021, Board staff requested the RM explain variances between the 2020 Audit and the financial projections in the RM's rate study, particularly with respect to administration expenses and water expenses. On December 24, the RM responded with explanations for the variances primarily related to staff vacancies, staff reorganization, a shift in focus away from operating preventative maintenance, and the Coronavirus Disease 2019 (COVID-19).

The rates were calculated based on the following projections using an annual inflation rate of 3.9% in all calculations:

<b>Schedule of Utility Rate Requirements – Springfield Water and Wastewater Utility 2021 to 2024 Budget Forecasts (\$)</b>				
	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
	<b>Forecast</b>			
<b>General Expenses</b>				
Administration – Water	103,184	107,258	111,491	115,893
Administration - Wastewater	103,746	107,841	112,098	116,523
<b>Total General Expenses</b>	<b>206,930</b>	<b>215,099</b>	<b>223,589</b>	<b>232,416</b>
<b>Revenue</b>				
Penalties	3,834	3,834	3,834	3,834
<b>Total General Revenues</b>	<b>3,834</b>	<b>3,834</b>	<b>3,834</b>	<b>3,834</b>
<b>Net Costs General</b>	<b>203,096</b>	<b>211,265</b>	<b>219,755</b>	<b>228,582</b>
<b>Water Expenses</b>				
Purification and Treatment	180,564	187,692	195,101	202,802
Transmission and Hydrant Maintenance	82,980	86,256	89,661	93,200
Transportation Services	21,465	22,312	23,193	24,109
Connection Costs	65,059	67,627	70,296	73,071
Amortization	445,067	442,760	499,760	491,669
Interest on Long-Term Debt	46,109	35,077	63,537	50,119
Reserves	75,000	75,000	75,000	75,000
Contingency	34,944	34,944	34,944	34,944
<b>Total Water Expenses</b>	<b>960,122</b>	<b>960,955</b>	<b>1,061,146</b>	<b>1,054,949</b>
<b>Revenue</b>				
Connection Fees	29,530	29,530	29,530	29,530
Hydrant Rentals (194)	24,250	24,250	24,250	24,250

Amortization of Capital Grants	141,327	141,327	174,660	174,660
Property Tax	295,580	295,580	369,162	158,647
Total Water Revenues	490,957	490,957	597,602	387,087
<b>Net Costs Water</b>	<b>469,165</b>	<b>469,998</b>	<b>463,544</b>	<b>667,862</b>
<b>Wastewater Expenses</b>				
Collection System	105,987	110,171	114,520	119,040
Treatment and Disposal	109,567	113,892	118,388	123,061
Lift Station	102,445	106,489	110,693	115,062
Transportation Services	19,679	20,456	21,264	22,103
Connection Costs	2,295	2,386	2,480	2,578
Reserves	75,000	75,000	75,000	75,000
Contingency	29,657	29,657	29,657	29,657
Amortization	352,811	365,185	403,511	401,180
Interest on Long-Term Debt	23,282	19,570	15,635	11,462
Total Wastewater Expenses	820,723	842,806	891,148	899,143
<b>Revenue</b>				
Tipping Fees	77,522	85,274	85,274	85,274
Amortization of Capital Grants	163,553	178,553	199,553	199,553
Property Tax	85,065	85,065	85,065	85,065
Total Wastewater	326,140	348,892	369,892	369,892
<b>Net Costs Wastewater</b>	<b>494,583</b>	<b>493,914</b>	<b>521,256</b>	<b>529,251</b>
<b>Net Operating Costs</b>	<b>1,166,844</b>	<b>1,175,177</b>	<b>1,204,555</b>	<b>1,425,695</b>

### Contingency Allowance and Utility Reserves

As per the Board's Water and Wastewater Application Guidelines, a yearly allowance equal to 10% of the variable operating costs is recommended for a contingency allowance.

The RM has included a contingency allowance of \$34,944 for water and \$29,657 for wastewater or a total contingency allowance of \$64,601 per year.

The RM has included a transfer to the Utility reserve of \$75,000 for water and \$75,000 for wastewater or a total reserve allowance of \$150,000 per year to provide for future year's capital projects.



## Working Capital Surplus/Deficit

Board Order No. 93/09 established that utilities should maintain a minimum working capital surplus, in an amount equal to 20% of annual expenses. The working capital surplus/deficit is defined as the Utility fund balance, excluding any capital related items plus Utility reserves.

As per the 2020 Audited Financial Statements, the most recent information available, the working capital surplus at December 31, 2020 was:

	2020
Utility Fund Surplus/Deficit	\$25,240,297
Deduct: Tangible Capital Assets	(26,516,167)
Add: Long-Term Debt	1,374,393
Add: Utility Reserves	5,981,785
<b>Equals Working Capital Surplus (Deficit)</b>	<b>\$6,080,308</b>
Operating Expenses	1,508,283
<b>20% of Operating Expenses (Target)</b>	<b>\$301,657</b>

The Utility meets the Board minimum target working capital surplus of 20%.

## Cost Allocation Methodology

The Board requires all municipal governments to review the costs shared between its general operations and the Utility, and to allocate appropriate and reasonable costs to the Utility, based on a policy known as a Cost Allocation Methodology. This allocation must be submitted to the Board for approval and cannot be changed without receiving approval from the Board. The Board's requirements regarding cost allocation methodologies can be found in Board Order No. 93/09.

The RM's allocation plan for shared costs is as follows:

<b>Grandview Municipality G3 Water and Wastewater Utility Allocation Plan for Non-Direct Shared Services (see Note 1) as at December, 2020</b>			
Category	Sub-category	Options	
1.0	Administrative Staff		See breakdown below
	1.1 Billing services – meter reading to receipting and collection.		-
	1.2 Accounting/ auditing/ including bylaw making and enforcement.		-
	1.3 Common office space		
	1.4 Office overheads (telephone, photocopier, computer, etc.)		Actual costs are charged to Utility.
2.0	Operating, construction and maintenance costs		
	2.1 Vehicle – fuel, maintenance, lease costs, capital costs		The Utility owns its own vehicles and pays maintenance and fuel costs.
	2.2 Labor – full time, part time, on call, sick time, vacation (see Note 2)		Utility staff time is charged to the Utility.
	2.3 Public works building and property.		Rent charged for use of Public Works building is based on square footage of building dedicated to the Utility.
	2.4 Road repairs and alike (see Note 3)	Based on actual costs	-
3.0	Major projects		
	Interest/ financing		N/A
	Labor	Based on actual costs	-
	External costs	Direct charge (dedicated consulting)	-

Note 1 – Allocation must be updated periodically to reflect impacts of inflation.

Note 2 – Including salaries and benefits.

Note 3 – If a project involves work benefitting both the Utility and general operations the costs may be shared (i.e. If reconstructing a road and replacing services at the same time, a portion of the roadwork costs may be allocated to the Utility.)

	% Wastewater	% Water	Current/Proposed Status
Legislative	1.0%	1.0%	Remain the same
Utility Director	17.7%	13.3%	Increase to 33% each
Office Admin.; now utility clerk	8.0%	8.0%	Increase to 33% each
	- Utility Clerk position created and allocation is for that position only		
Finance/CAO/Asst. CAO	1.6%	0.9%	Remain the same
P.W. office admin. staff	4.7%	4.7%	Increase to 5% each
Office rent	20.0%	20.0%	Public works building

based on % of footprint in Public works building dedicated to Utility.

Note – Actual costs are use for utility operators, any public works staff, equipment, and office supplies used (including postage).

#### 4.0 Board Findings

The Board has reviewed the application, the projections for utility rates presented by the RM in its rate study, and the RM's Audited Financial Statements. The Board is concerned regarding the variances between the 2020 Audited Financial Statements and the financial projections in the RM's rate study. The Board notes the financial projections in the RM's rate study exceed the actual expenditures in the RM's 2020 Audited Financial Statements, which could result in higher requested rates than are required to provide for the Utility's operating requirements.

The Board notes the RM has provided explanations for the above-noted variances and has advised the variances are primarily due to staff vacancies, staff reorganization, a shift in focus away from operating preventative maintenance, and the COVID-19 Pandemic. The Board also notes RM staff and the RM's consultant undertook a detailed review administration and water expenses and have advised the Board the forecasts used in the Utility rate study remain valid and no revision of the costs used to calculate the requested rates is required.

Given the explanations provided by the RM, the Board finds the requested rates to be acceptable. The Board approves the revised rates as applied for by the RM, but varies the effective dates to January 1, 2022, January 1, 2023, and January 1, 2024 to coincide with the Utility's billing cycle. The Board, however, directs the RM to notify the Board when the 2021 and 2022 Audited Financial Statements have been finalized so they may monitor the actual expenditures of the Utility versus the RM's forecasts. The Board reminds the RM audited financial statements are to be reported to the Board no later than June 30 of the following year.

The Board notes the RM has accounted for expiring taxation revenues of \$210,515 related to a maturing debenture in 2023 in the rates requested for the Utility in its rate application. The Board reminds the RM to also provide for all future expiring taxation revenues as noted in the RM's Audited Financial Statements accordingly in all future rate applications.

The Board approves the RM's revised Cost Allocation Methodology and reminds the RM the methodology must be used consistently; any changes to the Cost Allocation Methodology require Board approval.

The Board requires the RM to review its water and wastewater rates for the Utility for adequacy and file a report with the Board, as well as an application for revised rates (if required) on or before December 31, 2024.

## 5.0 IT IS HEREBY ORDERED THAT:

1. The revised water and wastewater rates for the Rural Municipality of Springfield, Springfield Water and Wastewater Utility, BE AND ARE HEREBY VARIED in accordance with the attached Schedule A, effective January 1, 2022, January 1, 2023, and January 1, 2024.
2. The Rural Municipality of Springfield notify the Public Utilities Board when the 2021 and 2022 Audited Financial Statements have been finalized.
3. The Shared Cost Allocation Methodology for the Rural Municipality of Springfield BE AND IS HEREBY APPROVED.
4. The Rural Municipality of Springfield is to provide a notice of the decisions found in this Order to its customers as soon as possible, with a copy provided to the Public Utilities Board.
5. The Rural Municipality of Springfield amend its water and wastewater rate By-Law to reflect the decisions in this Order and submit a copy to the Board once it has received third and final reading.
6. The Rural Municipality of Springfield review its water and wastewater rates for the Springfield Water and Wastewater Utility for adequacy and file a report with the Public Utilities Board, as well as an application for revised rates if required, by no later than December 31, 2024.

Board decisions may be appealed in accordance with the provisions of Section 58 of *The Public Utilities Board Act*, or reviewed in accordance with Section 36 of the Board's Rules of Practice and Procedure (Rules). The Board's Rules may be viewed on the Board's website at [www.pubmanitoba.ca](http://www.pubmanitoba.ca).

Fees payable upon this Order - \$500.00

THE PUBLIC UTILITIES BOARD

"Marilyn Kapitany"

Panel Chair

"Frederick Mykytyshyn"

Assistant Associate Secretary

Certified a true copy of Order No. 3/22

issued by The Public Utilities Board



Assistant Associate Secretary

## SCHEDULE A

### RURAL MUNICIPALITY OF SPRINGFIELD SPRINGFIELD WATER AND WASTEWATER UTILITY WATER AND WASTEWATER UTILITY RATES BY-LAW NO. 20-21 SCHEDULE OF QUARTERLY RATES

**January 1, 2022**

1. Schedule of Commodity Rates and Quarterly Service Charge

Rates per Cubic Meter	Water	Wastewater	Water & Wastewater
	\$2.04	\$0.97	\$3.01
 Quarterly Service Charge	 Water	 Wastewater	
	\$17.94	\$11.00	
 Wastewater Only, Unmetered Per 1 Residential Equivalency Unit		 Wastewater	
		\$60.63	
 Wastewater Hauled Rate, Tipping Fee Per Cubic Meter*		 Wastewater	
		\$1.35	

\*based on 100% of the waste hauler's tank capacity

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes water allowance as listed.

a) **Metered Water and/or Wastewater Customers**

Meter Size	Water Included (C.M.)	Water Service Charge	Wastewater Service Charge	Water Commodity Charge	Wastewater Commodity Charge	Water Only Total Quarterly Minimum	Wastewater Only Total Quarterly Minimum	Water & Wastewater Total Quarterly Minimum
15 mm	14	\$17.94	\$11.00	\$28.56	\$13.58	\$46.50	\$24.58	\$71.08
19 mm	30	\$17.94	\$11.00	\$61.20	\$29.10	\$79.14	\$40.10	\$119.24
25 mm	60	\$17.94	\$11.00	\$122.40	\$58.20	\$140.34	\$69.20	\$209.54
38 mm	150	\$17.94	\$11.00	\$306.00	\$145.50	\$323.94	\$156.50	\$480.44
50 mm	375	\$17.94	\$11.00	\$765.00	\$363.75	\$782.94	\$374.75	\$1,157.69
75 mm	675	\$17.94	\$11.00	\$1,377.00	\$654.75	\$1,394.94	\$665.75	\$2,060.69
100 mm	1,350	\$17.94	\$11.00	\$2,754.00	\$1,309.00	\$2,771.94	\$1,320.50	\$4,092.44
150 mm	2,550	\$17.94	\$11.00	\$5,202.00	\$2,473.50	\$5,219.94	\$2,484.50	\$7,704.44

## b) Unmetered Wastewater Customers

Customer	Residential Equivalent Units	Service Charge	Commodity Charge	Quarterly Bill
Single family or small business	1.00	\$11.00	\$60.63	\$71.63
Building with more than 1 residence or business:				
659 Main St., Oakbank	1.30	\$11.00	\$78.82	\$89.82
667 Main St., Oakbank	1.50	\$11.00	\$90.95	\$101.95
559 Main St., Oakbank	2.00	\$11.00	\$121.26	\$132.26
573 Main St., Oakbank	2.00	\$11.00	\$121.26	\$132.26
576 Balsam Cres., Oakbank	2.00	\$11.00	\$121.26	\$132.26
630 Balsam Cres., Oakbank	2.00	\$11.00	\$121.26	\$132.26
646 Pine Dr., Oakbank	2.00	\$11.00	\$121.26	\$132.26
27030 B, PTH 15 60N	2.25	\$11.00	\$136.42	\$147.42
639 Main St., Oakbank	2.50	\$11.00	\$151.58	\$162.58
777 Cedar Avenue, Oakbank	2.60	\$11.00	\$157.64	\$168.64
26157 Oakwood Rd., Oakbank	2.65	\$11.00	\$160.67	\$171.67
582 Balsam Cres., Oakbank	3.00	\$11.00	\$181.89	\$192.89
623 Balsam Cres., Oakbank	3.00	\$11.00	\$181.89	\$192.89
27055 Oakwood Rd., Oakbank	3.00	\$11.00	\$181.89	\$192.89
27030 PTH 15 Road 60N	3.75	\$11.00	\$227.36	\$238.36
1016 Almey Avenue, Oakbank	4.50	\$11.00	\$272.84	\$283.84
643 Main St., Oakbank	5.00	\$11.00	\$303.15	\$314.15
686 Main St., Oakbank	5.50	\$11.00	\$333.47	\$344.47
689 Main St., Oakbank	5.50	\$11.00	\$333.47	\$344.47
674 Main St., Oakbank	6.19	\$11.00	\$375.30	\$386.30
36003 PTH 15 RD 60N	8.35	\$11.00	\$506.26	\$517.26
544 Main St., Oakbank	10.82	\$11.00	\$656.02	\$667.02
860 Cedar Ave., Oakbank	13.10	\$11.00	\$794.25	\$805.25
27047 Oakwood Rd., Oakbank	13.82	\$11.00	\$837.91	\$848.91
826 Cedar Ave., Oakbank	17.72	\$11.00	\$1,074.36	\$1,085.36
680 Pine Dr., Oakbank	23.60	\$11.00	\$1,430.87	\$1,441.87
841 Cedar Ave., Oakbank	33.75	\$11.00	\$2,046.26	\$2,057.26



**January 1, 2023**

**1. Schedule of Commodity Rates and Quarterly Service Charge**

Rates per Cubic Meter	Water	Wastewater	Water & Wastewater
	\$2.18	\$0.99	\$3.17

Quarterly Service Charge	Water	Wastewater
	\$19.32	\$12.11

Wastewater Only, Unmetered Per 1 Residential Equivalency Unit	Wastewater
	\$61.88

Wastewater Hauled Rate, Tipping Fee Per Cubic Meter*	Wastewater
	\$1.35

\*based on 100% of the waste hauler's tank capacity

**2. Minimum Charges per Quarter**

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes water allowance as listed.

**a) Metered Water and/or Wastewater Customers**

Meter Size	Water Included (C.M.)	Water Service Charge	Wastewater Service Charge	Water Commodity Charge	Wastewater Commodity Charge	Water Only Total Quarterly Minimum	Wastewater Only Total Quarterly Minimum	Water & Wastewater Total Quarterly Minimum
15 mm	14	\$19.32	\$12.11	\$30.52	\$13.86	\$49.84	\$25.97	\$75.81
19 mm	30	\$19.32	\$12.11	\$65.40	\$29.70	\$84.72	\$41.81	\$126.53
25 mm	60	\$19.32	\$12.11	\$130.80	\$59.40	\$150.12	\$71.51	\$221.63
38 mm	150	\$19.32	\$12.11	\$327.00	\$148.50	\$346.32	\$160.61	\$506.93
50 mm	375	\$19.32	\$12.11	\$817.50	\$371.25	\$836.82	\$383.36	\$1,220.18
75 mm	675	\$19.32	\$12.11	\$1,417.50	\$668.25	\$1,490.82	\$680.36	\$2,171.18
100 mm	1,350	\$19.32	\$12.11	\$2,943.00	\$1,336.50	\$2,962.32	\$1,348.61	\$4,310.93
150 mm	2,550	\$19.32	\$12.11	\$5,559.00	\$2,524.50	\$5,578.32	\$2,536.61	\$8,114.93

**b) Unmetered Wastewater Customers**

Customer	Residential Equivalent Units	Service Charge	Commodity Charge	Quarterly Bill
Single family or small business	1.00	\$12.11	\$61.88	\$73.99
Building with more than 1 residence or business:				
659 Main St., Oakbank	1.30	\$12.11	\$80.44	\$92.55
667 Main St., Oakbank	1.50	\$12.11	\$92.82	\$104.93
559 Main St., Oakbank	2.00	\$12.11	\$123.76	\$135.87
573 Main St., Oakbank	2.00	\$12.11	\$123.76	\$135.87
576 Balsam Cres., Oakbank	2.00	\$12.11	\$123.76	\$135.87

630 Balsam Cres., Oakbank	2.00	\$12.11	\$123.76	\$135.87
646 Pine Dr., Oakbank	2.00	\$12.11	\$123.76	\$135.87
27030 B, PTH 15 60N	2.25	\$12.11	\$139.23	\$151.34
639 Main St., Oakbank	2.50	\$12.11	\$154.70	\$166.81
777 Cedar Avenue, Oakbank	2.60	\$12.11	\$160.89	\$173.00
26157 Oakwood Rd., Oakbank	2.65	\$12.11	\$163.98	\$176.09
582 Balsam Cres., Oakbank	3.00	\$12.11	\$185.64	\$197.75
623 Balsam Cres., Oakbank	3.00	\$12.11	\$185.64	\$197.75
27055 Oakwood Rd., Oakbank	3.00	\$12.11	\$185.64	\$197.75
27030 PTH 15 Road 60N	3.75	\$12.11	\$232.05	\$244.16
1016 Almey Avenue, Oakbank	4.50	\$12.11	\$278.46	\$290.57
643 Main St., Oakbank	5.00	\$12.11	\$309.40	\$321.51
686 Main St., Oakbank	5.50	\$12.11	\$340.34	\$352.45
689 Main St., Oakbank	5.50	\$12.11	\$340.34	\$352.45
674 Main St., Oakbank	6.19	\$12.11	\$383.04	\$395.15
36003 PTH 15 RD 60N	8.35	\$12.11	\$516.70	\$528.81
544 Main St., Oakbank	10.82	\$12.11	\$669.54	\$681.65
860 Cedar Ave., Oakbank	13.10	\$12.11	\$810.63	\$822.74
27047 Oakwood Rd., Oakbank	13.82	\$12.11	\$855.18	\$867.29
826 Cedar Ave., Oakbank	17.72	\$12.11	\$1,096.51	\$1,108.62
680 Pine Dr., Oakbank	23.60	\$12.11	\$1,460.37	\$1,472.48
841 Cedar Ave., Oakbank	33.75	\$12.11	\$2,088.45	\$2,100.56

### January 1, 2024

#### 1. Schedule of Commodity Rates and Quarterly Service Charge

Rates per Cubic Meter	Water	Wastewater	Water & Wastewater
	\$2.30	\$1.00	\$3.30

Quarterly Service Charge	Water	Wastewater
	\$20.68	\$13.20

Wastewater Only, Unmetered Per 1 Residential Equivalency Unit	Wastewater
	\$62.50

Wastewater Hauled Rate, Tipping Fee Per Cubic Meter*	Wastewater
	\$1.40

\*based on 100% of the waste hauler's tank capacity

#### 2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes water allowance as listed.

**a) Metered Water and/or Wastewater Customers**

Meter Size	Water Included (C.M.)	Water Service Charge	Wastewater Service Charge	Water Commodity Charge	Wastewater Commodity Charge	Water Only Total Quarterly Minimum	Wastewater Only Total Quarterly Minimum	Water & Wastewater Total Quarterly Minimum
15 mm	14	\$20.68	\$13.20	\$32.20	\$14.00	\$52.88	\$27.20	\$80.08
19 mm	30	\$20.68	\$13.20	\$69.00	\$30.00	\$89.68	\$43.20	\$132.88
25 mm	60	\$20.68	\$13.20	\$138.00	\$60.00	\$158.68	\$73.20	\$231.88
38 mm	150	\$20.68	\$13.20	\$345.00	\$150.00	\$365.68	\$163.20	\$528.88
50 mm	375	\$20.68	\$13.20	\$862.50	\$375.00	\$883.18	\$388.20	\$1,271.38
75 mm	675	\$20.68	\$13.20	\$1,552.50	\$675.00	\$1,573.18	\$688.20	\$2,261.38
100 mm	1,350	\$20.68	\$13.20	\$3,105.00	\$1,350.00	\$3,125.68	\$1,363.20	\$4,488.88
150 mm	2,550	\$20.68	\$13.20	\$5,865.00	\$2,550.00	\$5,885.68	\$2,563.20	\$8,448.88

**b) Unmetered Wastewater Customers**

Customer	Residential Equivalent Units	Service Charge	Commodity Charge	Quarterly Bill
Single family or small business	1.00	\$13.20	\$62.50	\$75.70
Building with more than 1 residence or business:				
659 Main St., Oakbank	1.30	\$13.20	\$81.25	\$94.45
667 Main St., Oakbank	1.50	\$13.20	\$93.75	\$106.95
559 Main St., Oakbank	2.00	\$13.20	\$125.00	\$138.20
573 Main St., Oakbank	2.00	\$13.20	\$125.00	\$138.20
576 Balsam Cres., Oakbank	2.00	\$13.20	\$125.00	\$138.20
630 Balsam Cres., Oakbank	2.00	\$13.20	\$125.00	\$138.20
646 Pine Dr., Oakbank	2.00	\$13.20	\$125.00	\$138.20
27030 B, PTH 15 60N	2.25	\$13.20	\$140.63	\$153.83
639 Main St., Oakbank	2.50	\$13.20	\$156.25	\$169.45
777 Cedar Avenue, Oakbank	2.60	\$13.20	\$162.50	\$175.70
26157 Oakwood Rd., Oakbank	2.65	\$13.20	\$165.63	\$178.83
582 Balsam Cres., Oakbank	3.00	\$13.20	\$187.50	\$200.70
623 Balsam Cres., Oakbank	3.00	\$13.20	\$187.50	\$200.70
27055 Oakwood Rd., Oakbank	3.00	\$13.20	\$187.50	\$200.70
27030 PTH 15 Road 60N	3.75	\$13.20	\$234.38	\$247.58
1016 Almey Avenue, Oakbank	4.50	\$13.20	\$281.25	\$294.45
643 Main St., Oakbank	5.00	\$13.20	\$312.50	\$325.70
686 Main St., Oakbank	5.50	\$13.20	\$343.75	\$356.95
689 Main St., Oakbank	5.50	\$13.20	\$343.75	\$356.95
674 Main St., Oakbank	6.19	\$13.20	\$386.88	\$400.08
36003 PTH 15 RD 60N	8.35	\$13.20	\$521.88	\$535.08
544 Main St., Oakbank	10.82	\$13.20	\$676.25	\$689.45
860 Cedar Ave., Oakbank	13.10	\$13.20	\$818.75	\$831.95
27047 Oakwood Rd., Oakbank	13.82	\$13.20	\$863.75	\$876.95
826 Cedar Ave., Oakbank	17.72	\$13.20	\$1,107.50	\$1,120.70

680 Pine Dr., Oakbank	23.60	\$13.20	\$1,475.00	\$1,488.20
841 Cedar Ave., Oakbank	33.75	\$13.20	\$2,109.38	\$2,122.58

**The following clauses take effect January 1, 2022:**

3. Billings and Penalties

Accounts shall be billed quarterly based on water used. A late payment charge of 1.25% compounded monthly shall be charged on the dollar amount owing after the billing due date. All bills shall be due and payable 30 days after the billing date.

4. Disconnection and Reconnection

The Public Utilities Board has approved the Conditions Precedent to be followed by the Rural Municipality with respect to disconnection of service for non-payment including such matters as notice and the right to appeal such action to The Public Utilities Board. A copy of the conditions precedent is available for inspection at the Rural Municipality's office.

Any service disconnected due to non-payment of account shall not be reconnected until all arrears, penalties and a reconnection fee of \$150.00 have been paid.

5. Liability for Charges

Pursuant to Section 252 (2) of *The Municipal Act*, the amount of all outstanding charges for water and wastewater services, including fines and penalties, are a lien and charge upon the land serviced, and may be collected in the same manner in which ordinary taxes upon the land are collectible, and with like remedies. Where a tenant is in arrears the property should be notified in all cases.

6. Hydrant Charges

The Rural Municipality of Springfield, or any other hydrant owner, will pay to the Springfield Utility a fee of \$125.00 per hydrant for the purpose of maintaining and repairing all fire hydrants connected to the system which shall include the cost of water used for firefighting or training purposes.

7. Sewage Hauler License Fees

An annual licensing fee of \$125.00 per truck registered for the initial license, and \$75.00 thereafter for annual renewals of said license.

8. Water Allowance Due to Line Freezing

That in any case where, at the request of Council, a customer allows water to run continuously for any period of time to prevent the water lines in the water system from freezing, the charge to that customer for the current quarter shall be the average of the

billings for the last two previous quarters to the same customer, or to the same premises if the occupant has changed.

9. Errors and/or Omissions in Billing

For any accounts found to be in error, and whether that error results in the customer owing, or the customer to receive a credit, that such adjustments will be made up to 2 years prior to the notification of the error.

In the case of crediting the account, that adjustment will be made immediately, and the Utility bill will show a credit.

In the case of additional charges being required, the property owner shall have up to the amount of time being adjusted to pay the additional charges, in equal quarterly charges.

10. Service to Customers Outside Rural Municipality's Limits

The Council of the Rural Municipality of Springfield may sign Agreements with customers for the provision of water and wastewater services to properties located outside the boundaries of the Rural Municipality. Such Agreements shall provide for payment of the appropriate rates set out in this Schedule, as well as a surcharge, set by Resolution of Council, which shall be equivalent to the frontage levy, general taxes, and special taxes for the Utility purposes in effect at the time or may be in effect from time to time, and which would be levied on the property concerned if it were within Rural Municipality of Springfield boundaries. In addition, all costs of connecting to the Utility's mains, and installing and maintaining service connections, will be paid by the customer.

11. Wastewater Surcharges

a) There may be levied annually, in addition to the rates set forth above, a special surcharge on sewage having a Biochemical Oxygen Demand in excess of 300 parts per million, to be set by Resolution of Council.

b) A special surcharge for substances requiring special treatment shall be charged based on the actual costs of treatment required for the particular sewage or industrial waste.

12. Water Meters

Water meters are owned by the Utility but are the responsibility of the Utility customer to maintain. If the water meter is broken, frozen, etc., the Utility customer will be billed for a new meter at the current cost of replacement.

### 13. Meter Testing

That in any case where a Utility customer requests that a meter be tested for accuracy, the customer will provide the Rural Municipality with a deposit of \$150.00. The Rural Municipality will then remove the subject meter and send it to an independent lab for testing. If the meter is found to be faulty, all costs associated with the testing process will be borne by the Rural Municipality and the deposit will be refunded to the customer and the customer's account will be adjusted for the preceding six (6) months. If the meter is found to be in proper working order, all costs associated with the testing process will be borne by the customer and the customer will be billed or refunded any balance owing.

### 14. Cross Connections

No customer or person shall connect, cause to be connected or allow to remain connected any piping, fixture, fitting, container or appliance in a manner which under any circumstances may allow water, wastewater or any harmful liquid or substance to enter the Municipality's water system.

If a condition is found to exist which, in the opinion of the Rural Municipality, is contrary to the aforesaid, the Rural Municipality may either:

Shut off the service or services; or

Give notice to the customer to correct the fault at his or her own expense within a specified time period.

### 15. Conditions of Disrepair

In the event that there are conditions of disrepair in the wastewater and water works on a property that detrimentally affects the system as a whole and, upon the failure of the owner of the property to correct the condition within a reasonable time, the Rural Municipality, or its agents, may enter the property, effect repairs and charge the cost thereof against the subject property as ordinary taxes.

### 16. Authorization for Officer to Enter Upon Premises

Rural Municipality of Springfield Utility operators, or other employee authorized by the Rural Municipality in the absence of the Manager of Water and Waste, shall be authorized to enter upon any premise for the purpose of:

Affixing to any pipe, wire or apparatus connected with any such utility, a meter or any other measuring or testing device; or taking readings from, repairing, inspecting or removing any meter or apparatus belonging to the Utility.