

Order No. 138/24

**CITY OF DAUPHIN
WATER AND WASTEWATER UTILITY
REVISED WATER AND WASTEWATER RATES
EFFECTIVE JANUARY 1, 2025, JULY 1, 2025 AND JANUARY 1, 2026**

November 22, 2024

Revised December 9, 2024

**BEFORE: Marilyn Kapitany, B.Sc. (Hon), M. Sc., Panel Chair
Irene Hamilton, K.C., Panel Member**

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1.0 Executive Summary

By this Order, the Manitoba Public Utilities Board (Board) grants approval of the City of Dauphin (City) Water and Wastewater Utility’s (Utility) application for revised water and wastewater rates and varies the effective dates to January 1, 2025, July 1, 2025 and January 1, 2026.

The revised rates are below:

	Jan 1, 2025	Jul 1, 2025	Jan 1, 2026
Quarterly Service Charge	\$ 41.43	\$ 42.70	\$ 44.01
Water (per cubic meter)	\$ 2.52	\$ 2.65	\$ 2.71
Wastewater (per cubic meter)	\$ 0.92	\$ 0.94	\$ 0.96
Minimum Quarterly Charge*	\$ 89.59	\$ 92.96	\$ 95.39
Bulk Water Rate (per cubic meter)	\$ 3.43	\$ 3.59	\$ 3.67
Lagoon Tipping Fee (per load)	\$ 55.00	\$ 55.00	\$ 55.00
Reconnection Fee	\$ 110.00	\$ 110.00	\$ 110.00
Transfer Fee	\$ 55.00	\$ 55.00	\$ 55.00
Outstanding Bill Service Charge	\$ 55.00	\$ 55.00	\$ 55.00
Annual Hydrant Rental Charge	\$ 175.00	\$ 175.00	\$ 175.00

*based on 14m³

Details of other rates can be found in Schedule A.

The reasons for the Board’s decisions are under Board Findings.

2.0 Background

Rates were last set in Board Order No. 103/21, with current rates coming into effect January 1, 2023.

The Utility provides water and wastewater service to 3,379 customers. The City advises 22 of its customers are water only and one customer is wastewater only. The City is not projecting any increase in the number of customers during the period covered by this rate application.

Water Supply/Distribution

Edwards Creek is the primary source of raw water for the City's water treatment facility. Prior to 2020, the primary source was Vermillion Reservoir but investigations completed in 2018 by Manitoba Infrastructure have confirmed that significant sedimentation in the reservoir has reduced its capacity by 40%. The Provincial Government owns and maintains Vermillion Reservoir. The City has a second raw water source in Edwards Creek, now the preferred source of raw water.

The City's water treatment facility was constructed in 1999/2000 and has been classified by the Province of Manitoba as a "Class IV" conventional treatment plant. The facility has the ability to produce 92,000,000 litres of water per day, which is more than double the current average daily use.

The water treatment facility uses chlorine as its primary system of disinfection, while ozone and UV are used as secondary disinfection methods. The water produced by this facility complies with the Canadian Drinking Water Guidelines, as well as all water quality guidelines set forth by the Province of Manitoba.

The City's water production and distribution system features three reservoirs, including one for retention of raw water and two for treated water. The distribution and supply system is comprised of roughly 95 kilometres of water mains. Nearly half of these mains are cast iron, which were installed over 50 years ago and are in poor to very poor

condition. The proposed water rates were calculated to generate incremental revenue in support of the City's plan to replace the aging water mains.

Wastewater Collection and Treatment

The City utilizes a Class II lagoon to treat its wastewater effluent. This wastewater treatment facility consists of six facultative lagoons and one aerated cell. The various components were constructed between 1962 and 1978.

The wastewater treatment facility discharges treated effluent, in accordance with its license into the Vermillion River. The City is in the planning stage of upgrading its lagoon to ensure it remains compliant with the current environmental regulations. Work on complying with these regulations began in 2015, and through a partnership with Manitoba Water Services Board, the City had an Environmental Act Proposal for upgrades to the existing lagoon system to allow the system to meet current environmental regulations, specifically those for phosphorus and ammonia, prepared. The Engineer's cost estimate for the proposed lagoon upgrades was \$13 million in 2016 dollars. The City has been approved for Infrastructure funding from the Provincial and Federal governments and work on these upgrades is expected to begin in 2025.

The City's wastewater collection system consists of a network of varying types and sizes of wastewater mains, totaling approximately 72 kilometres in length. Nearly half of these mains are concrete pipes that were installed in excess of 50 years ago and remain in fair to good condition; 6 other pipe materials are also incorporated into the system.

3.0 Board Methodology

Review Process

When reviewing an application, the Board has at its disposal two approaches, a paper review process or a public hearing. After the publication of the Notice of Application, the Board considers the application and responses, if any, and determines which method of review is most appropriate. Whenever reasonable, the Board can review the application using a paper review process, which saves the cost of a public hearing.

Where there is an urgent need for initial or revised rates and the Board determines it to be in the best interest of all parties, the Board may establish interim *ex parte* rates.

Contingency Allowance and Utility Reserves

The Board's Water and Wastewater Rate Application Guidelines recommend an annual contingency allowance equal to 10% of the variable operating costs.

Working Capital

Board Order No. 93/09 established utilities should maintain a minimum working capital surplus, in an amount equal to 20% of annual expenses. The working capital surplus is the Utility fund balance, excluding any capital-related items plus Utility reserves.

Cost Allocation Methodology

The Board requires all municipalities to review the costs shared between the general operations of the City and the Utility, and to allocate appropriate and reasonable costs to the Utility, based on a policy known as a Cost Allocation Methodology. This policy must be submitted to the Board for approval and cannot be changed without approval by the Board. The Board's requirements regarding cost allocation methodologies can be found in Board Order No. 93/09.

Unaccounted for Water

Water losses may be caused by such events as distribution line losses, service leaks, water used for fire fighting or line flushing, and under-registration of water meters. The Board Guidelines require utilities to compare the volume of water produced or purchased against the volume of water sold, to determine the percentage of unaccounted for water. Unaccounted for water volumes of approximately 10% are considered industry standard.

The Board expects any utility experiencing a greater volume of unaccounted for water to provide an explanation and plan to address the water losses.

4.0 Application

On March 1, 2024, the Board received the City's application to revise water and wastewater rates as set out in By-Law No. 11-2023 having had first reading December 11, 2023. The application was accompanied by a rate study completed by the City.

The Board issued a Public Notice of Application on March 13, 2024 affording customers the opportunity to comment to both the Board and the City with respect to the proposed rate changes. The Board did not receive any responses to the Notice.

The rates were calculated using the following revenue requirement projections:

	Rate Year 1	Rate Year 2	Rate Year 3
General			
Administration (building, office, staff, etc)	\$ 554,480	\$ 571,114	\$ 588,248
Billing and collection	\$ 19,436	\$ 20,019	\$ 20,620
Total general expenses	\$ 573,916	\$ 591,133	\$ 608,868
Penalties	\$ 8,500	\$ 8,500	\$ 8,500
Other income	\$ 5,500	\$ 5,500	\$ 5,500
Total general revenue	\$ 14,000	\$ 14,000	\$ 14,000
Net revenue requirement - general	\$ 559,916	\$ 577,133	\$ 594,868
Water			
Purification and treatment	\$ 803,658	\$ 827,767	\$ 852,600
Installation services and other overhead	\$ 162,610	\$ 167,489	\$ 172,513
Service of supply	\$ 73,547	\$ 75,754	\$ 78,026
Transmission and distribution	\$ 390,646	\$ 402,365	\$ 414,436
Other water supply costs	\$ 86,520	\$ 89,116	\$ 91,789
Connections - net loss	\$ 33,084	\$ 34,076	\$ 35,098
Amortization	\$ 595,000	\$ 595,000	\$ 595,000
Interest on long term debt	\$ 10,925	\$ 9,771	\$ 8,561
Interest on long term debt (2)	\$ 18,000	\$ 67,000	\$ 65,000
Reserves	\$ 250,000	\$ 250,000	\$ 250,000
Contingency	\$ 143,046	\$ 147,337	\$ 151,758
Total water expenses	\$ 2,567,036	\$ 2,665,675	\$ 2,714,781
Connection revenue	\$ 21,000	\$ 21,000	\$ 21,000
Hydrant rentals	\$ 61,075	\$ 61,075	\$ 61,075
Installation services and other overhead	\$ 165,000	\$ 165,000	\$ 165,000
Amortization of capital grants	\$ 312,499	\$ 312,499	\$ 312,499
Taxation revenues	\$ 35,227	\$ 35,227	\$ 35,227
Other revenue - bulk water fees	\$ 75,000	\$ 77,000	\$ 78,000
Total water revenue	\$ 669,801	\$ 671,801	\$ 672,801
Net revenue requirement - water	\$ 1,897,235	\$ 1,993,874	\$ 2,041,980
Wastewater			
Wastewater collection system	\$ 173,272	\$ 178,470	\$ 183,824
Lift station costs	\$ 77,023	\$ 79,334	\$ 81,714
Wastewater treatment and disposal	\$ 163,090	\$ 167,983	\$ 173,022
Amortization	\$ 281,000	\$ 281,000	\$ 281,000
Contingency	\$ 41,339	\$ 42,579	\$ 43,856
Total wastewater expenses	\$ 735,724	\$ 749,366	\$ 763,416
Lagoon tipping fees	\$ 20,000	\$ 20,000	\$ 20,000
Amortization of capital grants	\$ 61,000	\$ 61,000	\$ 61,000
Total wastewater revenue	\$ 81,000	\$ 81,000	\$ 81,000
Net revenue requirement - wastewater	\$ 654,724	\$ 668,366	\$ 682,416

Contingency Allowance and Utility Reserves

The City has included in its projections a contingency allowance of 10% of variable operating expenses and a provision for an annual transfer of \$250,000 to Utility Reserve. The City has submitted the reserve funds are intended to be used to fund future large-scale capital projections or contribute to future cost-sharing infrastructure projects.

Working Capital

As per the 2022 audited financial statements, the working capital surplus at December 31, 2022 was:

	2022
Accumulated Fund Surplus/Deficit	\$17,173,017
Deduct tangible capital assets	\$18,865,193
Add long term debt	\$731,686
Debenture pending	\$1,000,000
Add utility reserves	\$686,148
Equals Working Capital Surplus/Deficit	\$725,658
Utility expenses	\$3,116,784
20% of utility expenses (target)	\$623,357

Operating Deficits

The City has advised the Utility has not experienced any operating deficits in the previous five years of operation.

Cost Allocation Methodology

The Board granted approval of the Utility’s current Cost Allocation Methodology (CAM) in Board Order No. 103/21. The City proposed minor changes to the existing CAM as shown below:

City of Dauphin Dauphin Water and Wastewater Utility Allocation Policy for Shared Costs					
<u>Sub-Category</u>	<u>Activity</u>	<u>Expenses</u>	<u>Activity Based</u>	<u>Flat Rate</u>	<u>Comments</u>
Shared Direct Overhead Costs (Administration)					
Direct Overhead Costs	Meter Reading	Wages and Benefits	x		Job costing system allocates staff time on an hourly basis. Benefits are allocated using job costing system as a % of wages.
	Billing	Wages and Benefits		x	100% of Utility Clerk wage is allocated to the Utility. Other staff time spent on billing is negligible and therefore not allocated.
	Receipting and Collection	Wages and Benefits		x	100% of Utility Clerk wage is allocated to the Utility. This position also spends time receipting for the General Fund while other staff spend time receipting for the Utility. These shared duties balance one another.
Indirect Overhead Costs	General Administrative Costs	CAO Salary and Benefits		x	CAO’s salary is not allocated to the Utility as most administration work for the Utility is performed by the Director of Public Works & Operations. Finance work for the Utility is performed by the Director of Finance and 30% of this wage is allocated to the Utility
		IT, Engineering Staff Salary and benefits		x	7 members of these departments, including the Director of Public Works and Operations, assist in administration of the Utility. These members have either 30% or 40% of their wages and benefits allocated to the Utility, depending on involvement.
		Safety Manager		x	The Safety Manager works on Utility related safety an estimated 25% of the work day and therefore 25% of the wages & benefits are allocated to the Utility.
		Council Costs		x	N/A – Negligible and therefore not allocated.
	Shared Office Costs	Audit and Legal		x	Audit Costs are allocated to the Utility based on the estimated cost provided by the auditors. Utility related legal costs are allocated to the Utility.
		Office Space Costs		x	20% of City Hall building costs (excl. capital) are recorded as a rental charge in the Utility Fund for use of office space at City Hall. This rent covers the Utility’s share for all City Hall building costs.
		Lease Costs		x	N/A
		Utilities – Telephones		x	Telephone and cellular are allocated to the Utility based on the employee’s wage allocation.

		Utilities – All Other		x	See office space costs above.
		Photocopying, Office Supplies, etc.		x	Copying is tracked and allocated accordingly based on use by the Utility.
Shared Direct Operating Costs					
Direct Equipment Costs	Public Works Building	All Categories		x	See office space costs above.
	Vehicles	All Categories	x		All vehicle costs are job costed and distributed to the appropriate departments.
	Machinery and Equipment	All Categories	x		All machinery costs are job costed and an hourly rental charge is allocated to the job/project that uses the machine.
	Road Construction and Maintenance Equipment	All Categories	x		All machinery costs are job costed and an hourly rental charge is allocated to the job/project that uses the machine.
Direct Labour	Labour Costs for the Utility	Wages and Benefits	x		Wages and benefits are recorded through a job costing payroll system and allocated to the job/project where the work is done.
Shared Capital Costs					
Direct Overhead Costs	Administrative	All Categories		x	All Utility related capital costs are allocated to the Utility.
Direct Equipment Costs	Vehicles	All Categories	x		N/A – the vehicle costs on capital jobs is immaterial and are charged as part of operating.
	Machinery and Equipment	All Categories	x		All machinery costs are job costed and an hourly rental charge is allocated to the job/project that uses the machine.
	Road Construction and Maintenance Equipment	All Categories	x		All machinery costs are job costed and an hourly rental charge is allocated to the job/project that uses the machine.
Direct Labour	Labour Costs for the Utility	Wages and Benefits	x		Wages and benefits are recorded through a job costing payroll system and allocated to the job/project where the work is done.

Unaccounted for Water

The City continues to have a very high water loss percentage. The City reports a concerted effort has been made over the past 15 years to address this loss, and while modest gains have been made in this area, the water loss continues to be high. Unaccounted for water was reported to be 34.5% in 2020, 37.5% in 2021 and 40.6% in 2022.

The City has advised steps taken since 2008 to reduce this loss are:

- In 2008, the City conducted a comprehensive water meter audit, which included a City utility staff member physically checking every customer's water meter to ensure it was connected correctly and ensuring the information being obtained was accurately entering the City's billing system;
- In 2008, the City's utility billing software program was upgraded, which allows closer monitoring of customer accounts and billing anomalies;
- Purchase of a new, modern electronic listening device and correlator that allows the City to accurately identify and locate water distribution system leaks;
- Established a comprehensive leak detection and repair program, using the above equipment, to systematically find and repair leaks throughout the system;
- Established a program to perform a daily "mass balance check" at the water treatment facility. This compares the volume of water that has been removed from the raw water reservoirs to the volume of water registered on the master meter prior to the treated water entering the water distribution system;
- In 2010, the City replaced 115 fire hydrants that were either known to leak, or suspected to be leaking;
- In 2014, the City replaced 100% of the City's water meters with new electronic "smart" meters;

- In 2020, the City upgraded reading software to assist in the identification of meter anomalies;
- In 2021, the City upgraded to more sophisticated leak detection equipment while increasing staffing requirements. This allowed the City to supply more time and resources to being proactive and looking for potential water losses before they become bigger issues;
- In 2023, the City installed an additional flow meter at the Pressure Reducing Station, located at the south entrance of the City and approximately 10 kilometers from the Water Treatment Plant. The flow meter enables the Utility to locate leaks in the distribution aqueduct in a timelier fashion. The City advises this investment has already paid dividends as during the summer of 2023, it was able to locate a leak on the aqueduct within hours whereas previously it would have taken days, if not weeks, to locate it.

5.0 Board Findings

Considering the City's filing and noting there was no public response to the Notice of Application, the Board has chosen a paper review process.

The Board has reviewed the application and revenue projections presented by the City and finds the projections to be reasonable.

The City's application requested the revised rates be effective as of October 1, 2024, January 1, 2025 and 2026. The Board grants approval of the revised rates for the City, but will vary the effective dates to January 1, 2025, July 1, 2025 and January 1, 2026.

The Board has reviewed the Cost Allocation Methodology and grants approval of the revisions proposed and reminds the City the methodology must be used consistently going forward. Any changes to the methodology require Board approval.

The Board finds the level of unaccounted for water remains a serious issue; however, the City has put forward persuasive evidence of its efforts to mitigate and resolve these

losses. The Board encourages the City to continue its pursuit of a solution to the losses. The Board will expect the City to provide detailed information on the impact of the steps to mitigate water losses in its next rate application.

The Board requires the City to review its water and wastewater rates for adequacy and file a report with the Public Utilities Board, as well as a full rate application for revised rates if required, by no later than November 30, 2028.

The Board directs the City to prepare a notice for its ratepayers, informing them of the decisions in this Order. The City is directed to provide the Board a copy of this notice and an amended rate By-law, having had third reading.

The Board reminds the City regular reviews are important for a financially sound utility and encourages the City to review Board Order Nos. 27/23 and 86/17 for future rate applications. The Order outlines the Simplified Rate Application Process for municipally owned public utilities. If, after its rate review, the City finds it meets the designated criteria for a simplified rate application, it should apply for future rates using the Simplified Rate Application Process.

6.0 IT IS THEREFORE ORDERED THAT:

1. The water and wastewater rates for the City of Dauphin Water and Wastewater Utility, BE AND ARE HEREBY VARIED in accordance with the attached Schedule A, effective January 1, 2025, July 1, 2025 and January 1, 2026.
2. The revised Cost Allocation Methodology for shared services as submitted by the City of Dauphin Water and Wastewater Utility BE AND IS HEREBY APPROVED.
3. The City of Dauphin is to provide a notice of the decisions found in this Order to its Utility customers as soon as possible, with a copy provided to the Public Utilities Board.

4. The City of Dauphin amend its Water and Wastewater Utility rate By-law to reflect the decisions in this Order, and submit a copy to the Public Utilities Board once it has received third and final reading.
5. The City of Dauphin review its Water and Wastewater Utility rates for adequacy and file a report with the Public Utilities Board, as well as an application for revised rates (if applicable), on or before November 30, 2028.

Fees payable upon this Order - \$500.00

Board decisions may be appealed in accordance with the provisions of Section 58 of *The Public Utilities Board Act*, or reviewed in accordance with Section 36 of the Board's Rules of Practice and Procedure. The Board's Rules may be viewed on the Board's website at www.pubmanitoba.ca.

THE PUBLIC UTILITIES BOARD

"Marilyn Kapitany, B.Sc. (Hon), M. Sc."
Panel Chair

"Jennifer Dubois, CPA, CMA, CTAJ"
Assistant Associate Secretary

Certified a true copy of Order No. 138/24
issued by The Public Utilities Board


Assistant Associate Secretary

SCHEDULE "A"
THE CITY OF DAUPHIN
WATER AND WASTEWATER RATES
BYLAW 11/2023

SCHEDULE OF QUARTERLY RATES

1. Water and Wastewater Commodity Rates

Effective January 1, 2025

	Water Rate (per cubic metre)	Wastewater Rate (per cubic metre)	Total Rate (per cubic metre)
Rate	\$2.52	\$0.92	\$3.44

Effective July 1, 2025

	Water Rate (per cubic metre)	Wastewater Rate (per cubic metre)	Total Rate (per cubic metre)
Rate	\$2.65	\$0.94	\$3.59

Effective January 1, 2026

	Water Rate (per cubic metre)	Wastewater Rate (per cubic metre)	Total Rate (per cubic metre)
Rate	\$2.71	\$0.96	\$3.67

2. Quarterly Minimum Charges

Notwithstanding the Commodity Rates set forth in paragraph 1 hereof, all customers will pay the applicable minimum charges set out below, which will include water allowances indicated:

a. Water and Wastewater Customers

Effective January 1, 2025

Meter Size (inches)	Water Included (cubic metres)	Customer Service Charge (quarterly)	Commodity Charges Water (quarterly)	Commodity Charges Wastewater (quarterly)	Total Minimum Charge (quarterly)
5/8"	14	\$41.43	\$35.28	\$12.88	\$89.59
3/4"	28	\$41.43	\$70.56	\$25.76	\$137.75
1"	56	\$41.43	\$141.12	\$51.52	\$234.07
1 1/2"	140	\$41.43	\$352.80	\$128.80	\$523.03

2"	350	\$41.43	\$882.00	\$322.00	\$1,245.43
3"	700	\$41.43	\$1,764.00	\$644.00	\$2,449.43
4"	1,260	\$41.43	\$3,175.20	\$1,159.20	\$4,375.83
6"	2,380	\$41.43	\$5,997.60	\$2,189.60	\$8,228.63

Effective July 1, 2025

Meter Size (inches)	Water Included (cubic metres)	Customer Service Charge (quarterly)	Commodity Charges Water (quarterly)	Commodity Charges Wastewater (quarterly)	Total Minimum Charge (quarterly)
5/8"	14	\$42.70	\$37.10	\$13.16	\$92.96
3/4"	28	\$42.70	\$74.20	\$26.32	\$143.22
1"	56	\$42.70	\$148.40	\$52.64	\$243.74
1 1/2"	140	\$42.70	\$371.00	\$131.60	\$545.30
2"	350	\$42.70	\$927.50	\$329.00	\$1,299.20
3"	700	\$42.70	\$1,855.00	\$658.00	\$2,555.70
4"	1,260	\$42.70	\$3,339.00	\$1,184.40	\$4,566.10
6"	2,380	\$42.70	\$6,307.00	\$2,237.20	\$8,586.90

Effective January 1, 2026

Meter Size (inches)	Water Included (cubic metres)	Customer Service Charge (quarterly)	Commodity Charges Water (quarterly)	Commodity Charges Wastewater (quarterly)	Total Minimum Charge (quarterly)
5/8"	14	\$44.01	\$37.94	\$13.44	\$95.39
3/4"	28	\$44.01	\$75.88	\$26.88	\$146.77
1"	56	\$44.01	\$151.76	\$53.76	\$249.53
1 1/2"	140	\$44.01	\$379.40	\$134.40	\$557.81
2"	350	\$44.01	\$948.50	\$336.00	\$1,328.51
3"	700	\$44.01	\$1,897.00	\$672.00	\$2,613.01
4"	1,260	\$44.01	\$3,414.60	\$1,209.60	\$4,668.21
6"	2,380	\$44.01	\$6,449.80	\$2,284.80	\$8,778.61

b. Water Only Customers

The minimum charge will be the same for each meter size in the applicable tables shown above, but the Wastewater Commodity Charge will be excluded.

3. Bulk Sales Rate

All water sold in bulk by the City of Dauphin shall be charged for at the rate per cubic metre as indicated below.

Year	January 1, 2025	July 1, 2025	January 1, 2026
Rate	\$3.43	\$3.59	\$3.67

4. Service to Customers Outside City of Dauphin

The Council of the City of Dauphin may sign agreements with customers for the provision of water and wastewater services to properties located outside the legal boundaries of the City of Dauphin. Such agreements shall provide for payment of the rates, including a minimum consumption charge based on the size of the meter, as set out in this schedule, as well as a surcharge, set by resolution of Council, which shall be equivalent to the frontage levy, general taxes and special taxes for utility purposes in effect at the time, or may be in effect from time to time, and which would be levied on the property concerned if it were within these boundaries. In addition, all costs of connecting to the utility's mains and installing and maintaining service connections will be paid by the customer.

5. Shared Services between Municipalities

The City of Dauphin may sign agreements for provision of water and wastewater services to other municipalities. Such agreements shall provide for payment of the rates, including a minimum consumption charge based on the size of the meter, as set out in the schedule as well as a surcharge set by resolution of Council which shall be equivalent to the frontage levy, general taxes, and special taxes for utility purposes in effect at the time or may be in effect from time to time and which would be levied on the property concerned if it were within the City of Dauphin boundary. In addition, all costs of a municipality connecting to the City of Dauphin's Utility, and maintenance thereof, shall be paid by that municipality.

6. Penalties and Billings

- a. A late payment charge of 1.25% per month shall be charged on the dollar amount owing after the billing due date. The due date will be a least fourteen (14) days after the mailing of the bills.
- b. If the meter of any customer is damaged or fails to register during any quarter, the customer shall be charged the average consumption of the four (4) preceding quarters.
- c. For the purposes of this section, each year shall be divided into four (4) quarters as follows:
 - i. First Quarter – January, February, and March
 - ii. Second Quarter – April, May, and June
 - iii. Third Quarter – July, August, and September
 - iv. Fourth Quarter – October, November, and December

7. Disconnection Due to Non-Payment

The Public Utilities Board has approved the Conditions Precedent to be followed by the municipality with respect to the disconnection of service for non-payment including such matters as notice and the right to appeal such action to the Public Utilities Board. A copy of the Conditions Precedent is available for inspection at the City Hall.

8. Connection Charges

- a. Any service disconnected due to non-payment of account shall not be reconnected until all arrears, penalties, and a reconnection charge of \$110.00 have been paid.
- b. Any service that needs disconnection/reconnection due to maintenance, as requested by the customer, shall be assessed a charge of \$110.00.
- c. Any service will not be transferred from an existing customer to a new customer until a transfer fee of \$55.00 is paid by the new customer.

9. Meter Tampering Charge and/or Damage Fee

When damages, meter tampering, or both are determined, all costs to restore or replace the meter, as determined by the Director of Public Works and Operations or their designate, shall be charged to the customer. The amount charged shall also include a commodity charge for the estimated quantity of un-metered water used, the related wastewater discharged, a charge of \$250 if the meter was tampered with, plus a fee of \$75.00 to reseal the meter, unless prior written authorization for breaking the seal was issued by the Director of Public Works and Operations or their designate.

10. Additional Meters

The City of Dauphin may install auxiliary meters to separately record the amount of water being delivered to a customer, for billing purposes, at the City's expense. Upon application to the Director of Public Works and Operations, by an owner or operator of a premises where a water service is installed, the City shall install an auxiliary meter at the expense of the applicant, for such purpose.

11. Outstanding Bills

Pursuant to Section 252(2) of *The Municipal Act*, the amount of all outstanding charges for water and wastewater service, including fines and penalties, are a lien and charge upon the property serviced, and shall be collected in the same manner in which ordinary taxes upon the property are collectible and enforced. Upon doing so, the City shall charge a \$55.00 service fee to the account.

12. Hydrant Rentals

The City of Dauphin will pay to the utility an annual rental of \$175.00 for each hydrant connected to the system.

13. Water Allowance Due to Line Freezing

In cases where, at the request of the City of Dauphin, a customer allows water to run continuously for any period of time to prevent the water lines in the water system from freezing, the charge to that customer for that period shall be the average of the billings for the last two previous quarters to the same customer, or to the same premises if the occupant has changed.

14. Septic Truck Lagoon Tipping Fee

The lagoon tipping fee for septic trucks shall be \$55.00 per truck load (14,000 L or part thereof) at City lagoon.

15. Wastewater Surcharges

- a. There may be levied annually, in addition to rates set forth above, a special surcharge on wastewater having a Biochemical Oxygen Demand in excess of 300 parts per million, to be set by resolution of Council.
- b. A special surcharge for substances requiring special treatment shall be charged based on the actual costs of treatment required for the particular sewage or industrial wastes.